

## USER GUIDE – KE MOBILE

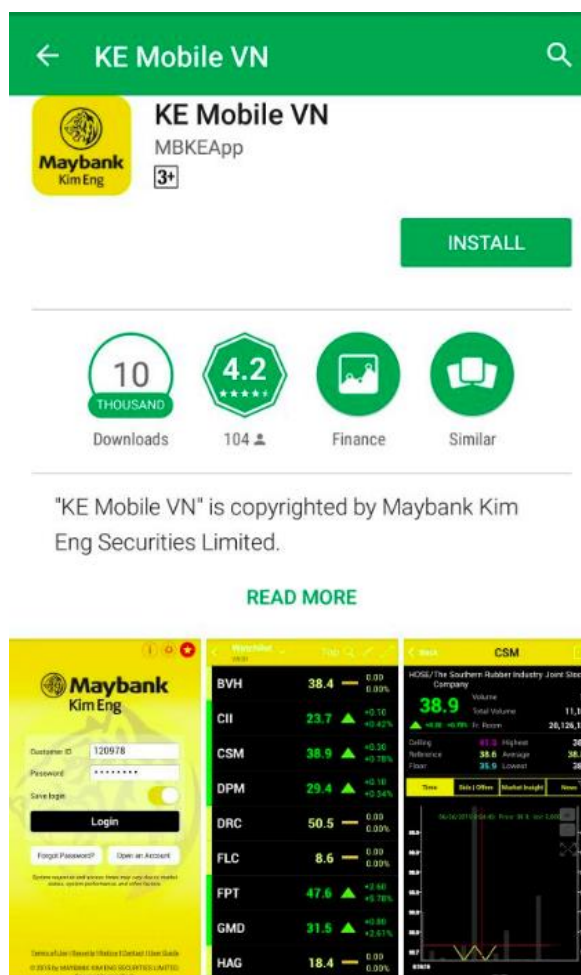
1. INSTALLMENT .....	3
2. ABOUT KE MOBILE.....	4
3. SETTING .....	5
3.1. LANGUAGE .....	5
3.2. FUNCTION .....	6
4. LOG IN .....	7
5. LOG OUT .....	8
6. FORGOT PASSWORD .....	9
7. FORGOT PIN CODE.....	10
8. CHANGE INFORMATION .....	13
8.1. Change Password .....	13
8.2. Change PIN Code .....	13
8.3. Change Account Information.....	15
9. MY ACCOUNT LIST .....	17
10. MARKET INDICES .....	19
11. NEWS.....	22
12. PRICEBOARD.....	23
13. FAVORITE STOCK GROUP.....	26
13.1. Creating your group .....	26
13.2. Stock Group by Categories .....	29
13.3. Stock Group by Market .....	29
14. MARKET INSIGHT .....	30
15. TRADING – PLACE ORDER .....	33
16. CANCEL ORDER .....	36
17. CHANGE ORDERS .....	37
18. TODAY ORDERS .....	37



<b>19. NIGHT ORDERS .....</b>	<b>39</b>
<b>20. CONDITIONAL ORDERS .....</b>	<b>40</b>
<b>20.1. TIME CONDITIONAL ORDER (GTD).....</b>	<b>40</b>
<b>20.2. PRIORITY ORDER (PRO) .....</b>	<b>42</b>
<b>20.3. STOP ORDER (ST).....</b>	<b>45</b>
<b>20.4. TRAILING STOP ORDER (TS) .....</b>	<b>50</b>
<b>20.5. Conditional Order Management .....</b>	<b>55</b>
<b>20.6. Edit/ Cancel Order .....</b>	<b>56</b>
<b>21. ASSETS MANAGEMENT.....</b>	<b>56</b>
<b>22. ORDER HISTORY .....</b>	<b>62</b>
<b>23. CASH ADVANCE .....</b>	<b>63</b>
<b>24. MONEY TRANSFER.....</b>	<b>64</b>
<b>25. CONFIDENTIALITY &amp; SECURITY .....</b>	<b>66</b>
<b>26. CONTACT CENTER.....</b>	<b>66</b>

## 1. INSTALLMENT

Search on CH Play/Google Play – keyword “KE MOBILE VN” OR download [HERE](#).



Install to your phone.



**Note:** this is the only link to download KH MOBILE. Please DON'T use any others unsecured link and kindly inform us via Contact below.

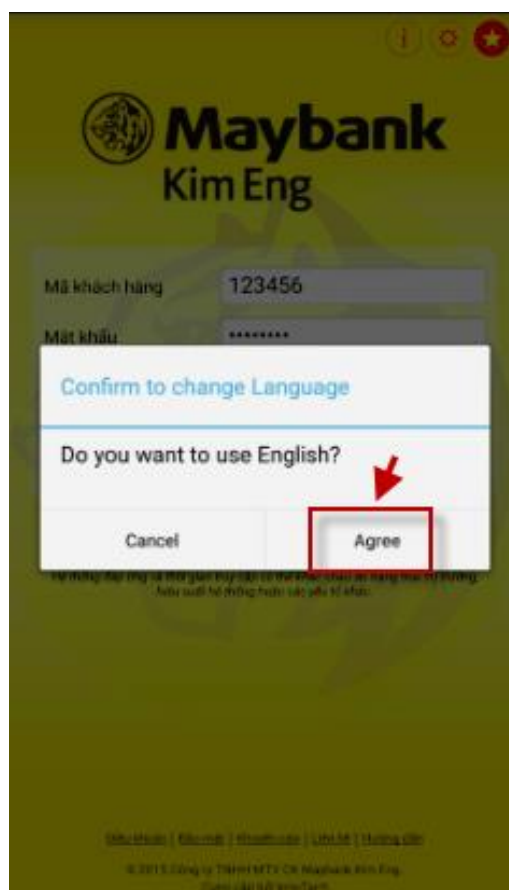
## 2. ABOUT KE MOBILE



### 3. SETTING


#### 3.1. LANGUAGE

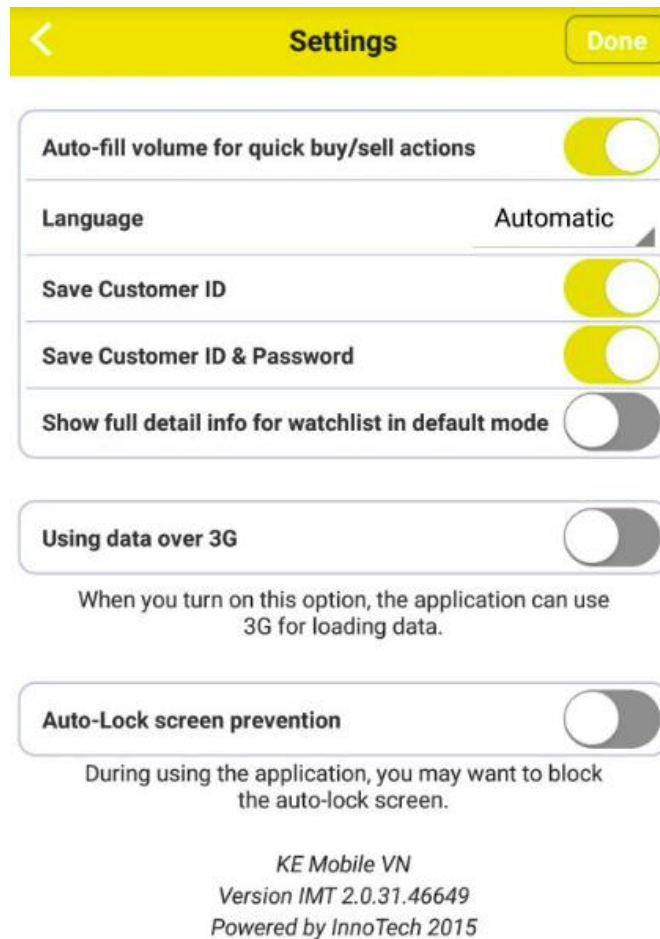
Click the icon  /  on the Log-in screen to change your displayed language (Eng-Vie/ Vie-Eng). Click **Agree** to confirm request.





### 3.2. FUNCTION

- Click the icon  on the Log in screen to set:
  - Auto-fill volume for quick buy/sell order
  - Language
  - Save Customer ID
  - Save Customer ID & Password
  - Show full detail info for watch list in default mode
  - Using data over 3G
  - Auto-lock screen prevention



#### 4. LOG IN

- Open “KE MOBILE VN” app.
- Enter your **Customer ID and Password** that MBKE send to your email for the first time log in. This Customer ID and Password use for KE TRADE (web trade) also.
  - Customer ID: is 6 digits of your account number after 079C
  - Password: contains 8 digits at least

E.g: Your Account ID is 079C123456 => Customer ID: 123456

*Note: You should change your Password and PIN code at the first time log in.*

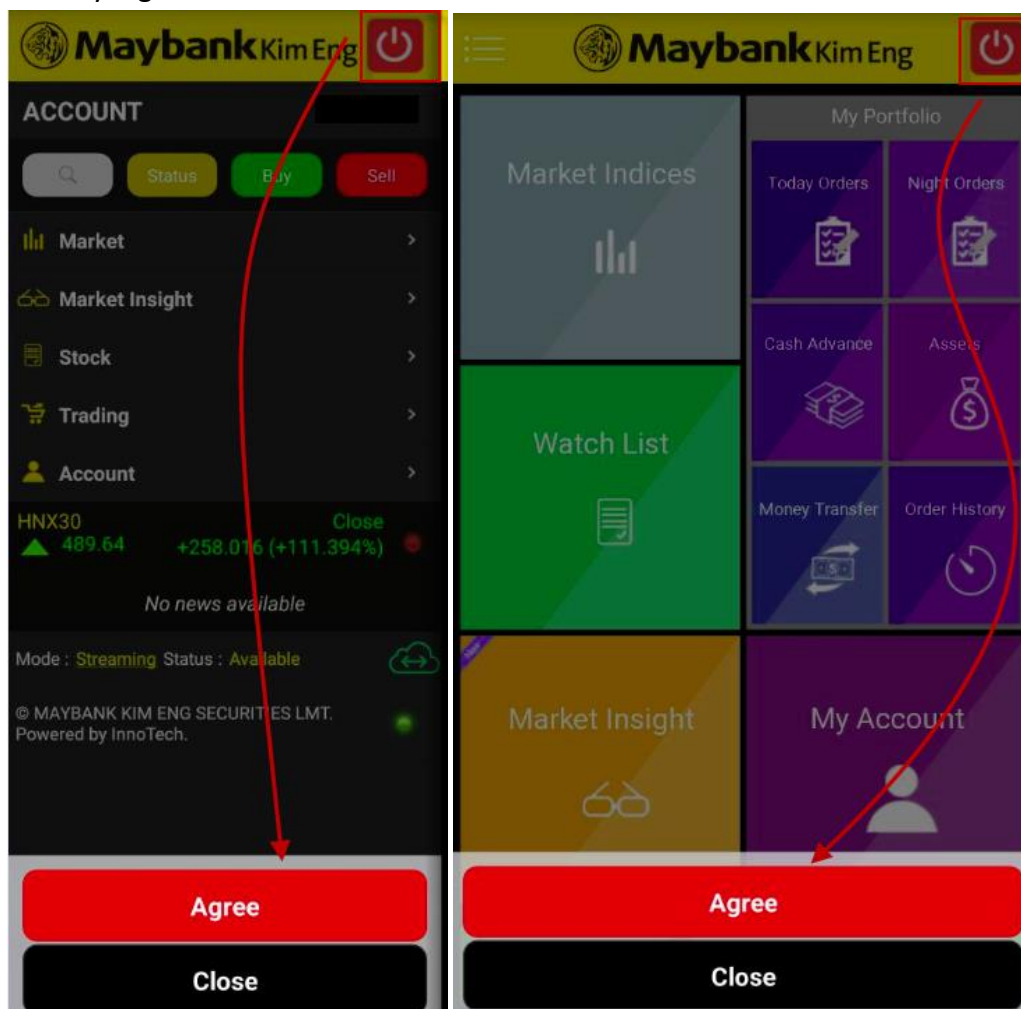
- Save login: click this button to save Customer ID and Password for next time log in.
- Click “Log in”.





## 5. LOG OUT

- Please kindly log out of KE Mobile if not used.





## 6. FORGOT PASSWORD

- Click **“Forgot Password”** on the log in screen.



- Enter **“Customer ID”** and **“PIN Code”** to verify customer.





- Click **“Request”** => then you would receive a verified email.
- Click **“Here”** => go to the confirmation screen.

**MBKE: Thu thông báo yêu cầu cấp lại mật khẩu của KH thành công - Forgot Password**  
Today at 15:42

Kính gửi: Quý khách (Dear Mr./Ms.) **Bà**

Yêu cầu cấp lại mật khẩu MBKE Online Trading của Quý khách đã được gửi tới hệ thống.

(Your request of reset password to MBKE Online Trading has been sent to MBKE's system).

Quý khách vui lòng nhấn vào đường link sau đây để nhận mật khẩu mới:  
(Please, click on this link to receive your new password):

[here](#)

Nếu link trên không truy cập được, Quý khách vui lòng nhấn vào link số 2 sau:  
(If It is unsuccessful, please click on the second link): [here](#)

Và nhập mã kích hoạt (and enter activation code):  
**2018060702825533846950**

Quý khách có thể truy cập MBKE Online Trading và tham khảo hướng dẫn sử dụng theo đường dẫn dưới đây:  
(You can access MBKE Online Trading and consult the manual by clicking on the link below):

**XÁC NHẬN QUÊN MẬT KHẨU**

**Xác nhận thành công! Mật khẩu đăng nhập mới đã được gửi vào email của Quý khách.**


ABOUT DEL CERTIFICATED

- Thời gian tự động thoát cho mỗi lần Quý khách đăng
- Trước khi rời khỏi máy tính Quý khách phải **CHẮC C**
- Mỗi tài khoản chỉ được phép đăng nhập 01 lần tại m
- Xem tốt nhất với trình duyệt Mozilla Firefox, Internet phân giải là 1024 x 768.

Điều khoản sử dụng | Bảo mật | Khuyến cáo | Liên hệ | Hướng dẫn sử dụng

- After this step, please kindly check your email for new password.

## 7. FORGOT PIN CODE

- Click the Menu icon  on the left of home screen => **“Account”** => **“Change Authentication Type”**.

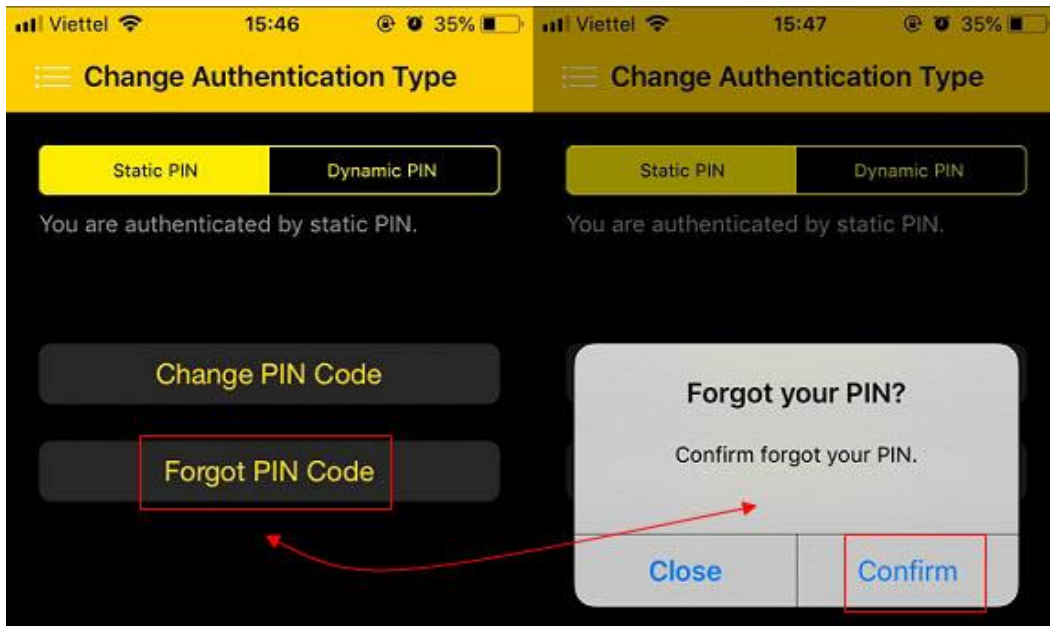


- Click **“Forgot PIN Code”** => **“Confirm”** to reset PIN => then you would receive a verified email.

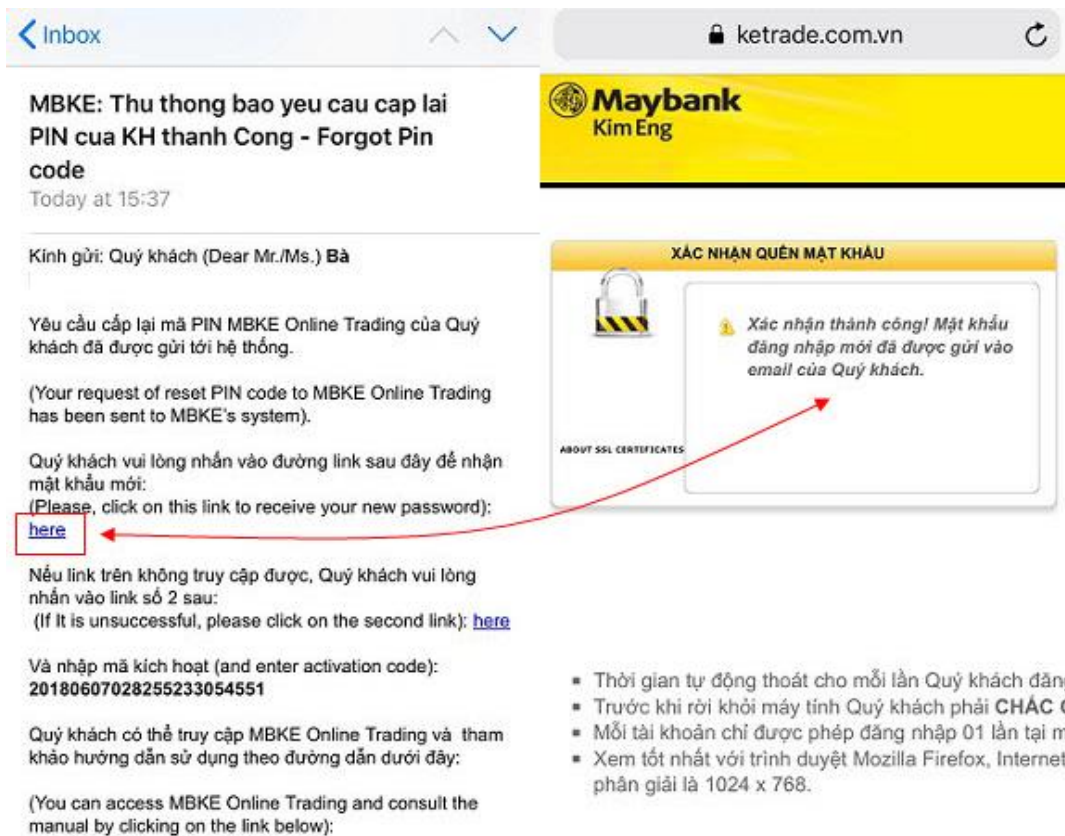


**Maybank**  
Kim Eng

**VIET NAM**



- Click “Here” => go to the confirmation screen.



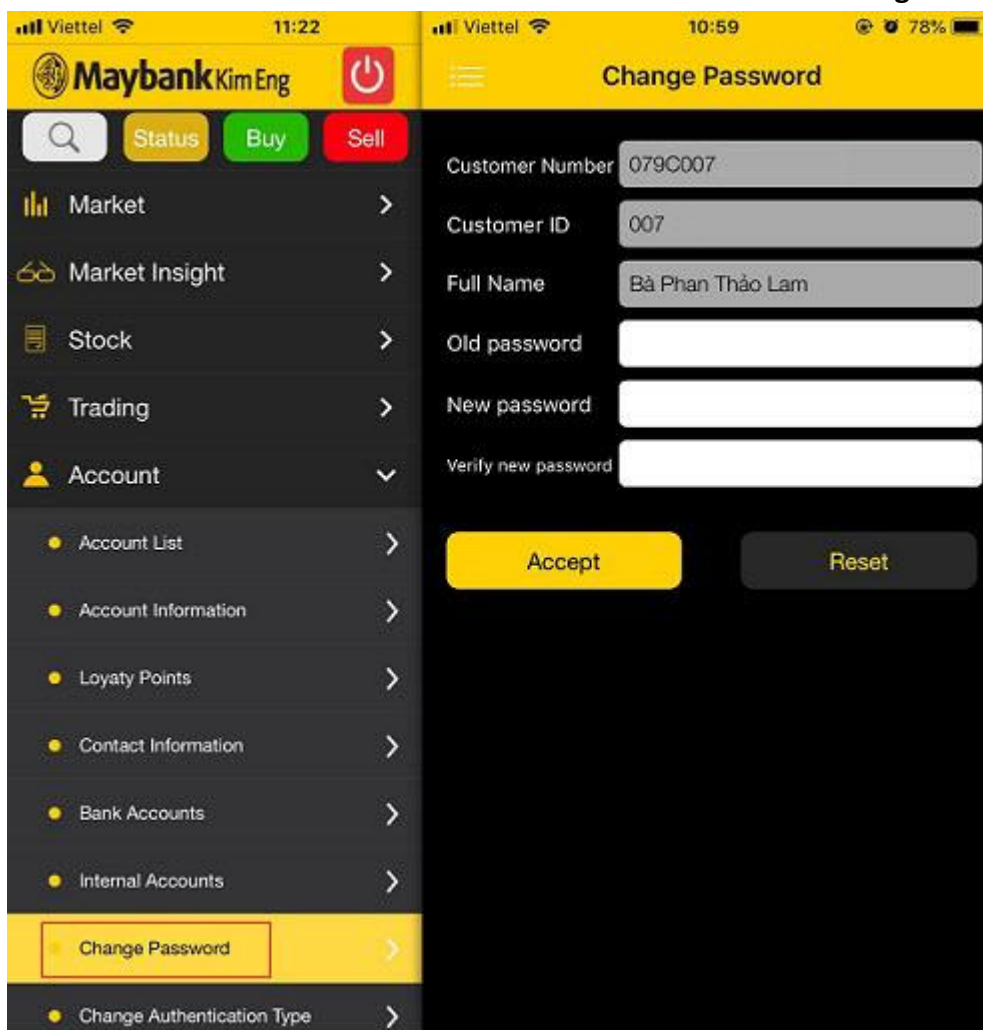
- After this step, please kindly check your email for new password.



## 8. CHANGE INFORMATION

### 8.1. Change Password

- Click the Menu icon  on the left of home screen => **“Account”** => **“Change Password”**.




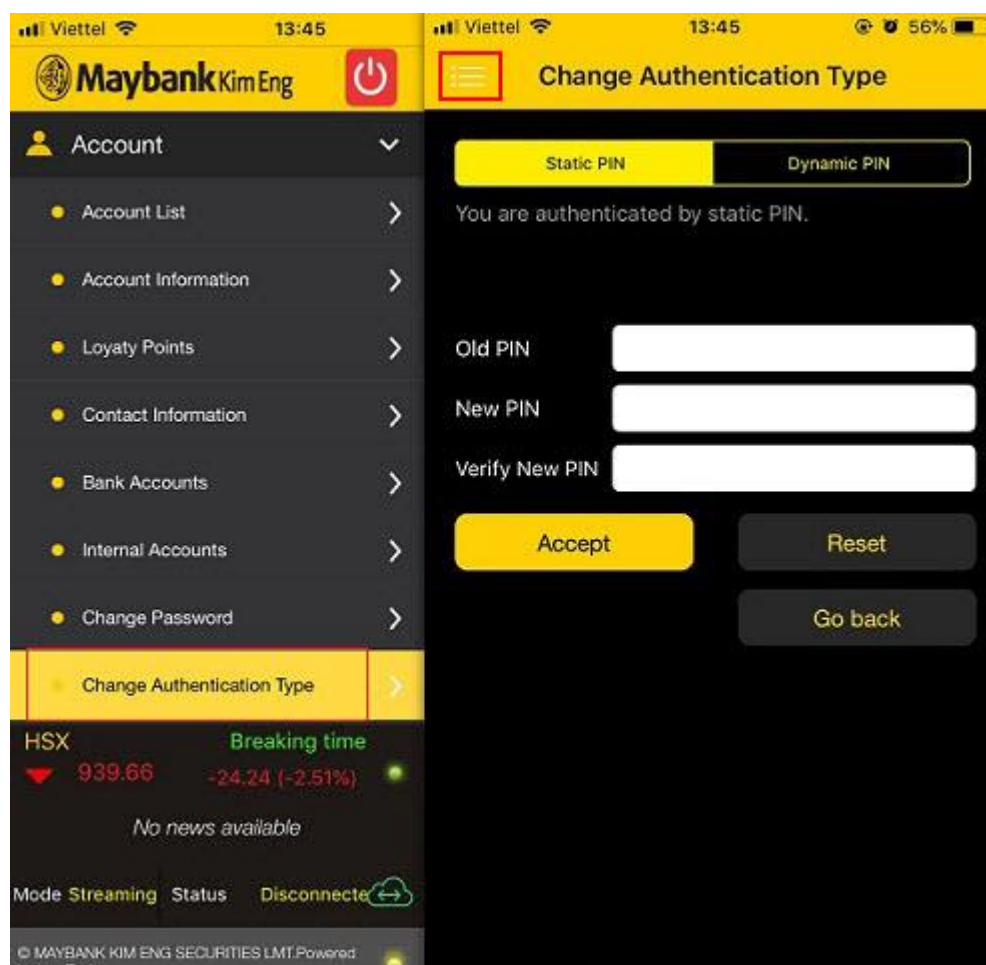
The image displays two screenshots of the Maybank Kim Eng mobile application interface. The left screenshot shows the home screen with the 'Account' menu item highlighted. The right screenshot shows the 'Change Password' screen with the following fields and buttons:

- Customer Number: 079C007
- Customer ID: 007
- Full Name: Bà Phan Thảo Lam
- Old password: [Input field]
- New password: [Input field]
- Verify new password: [Input field]
- Buttons: Accept, Reset

- Enter your **“Old Password”**, **“New Password”**, **“Verify New Password”** => **“Accept”**


### 8.2. Change PIN Code

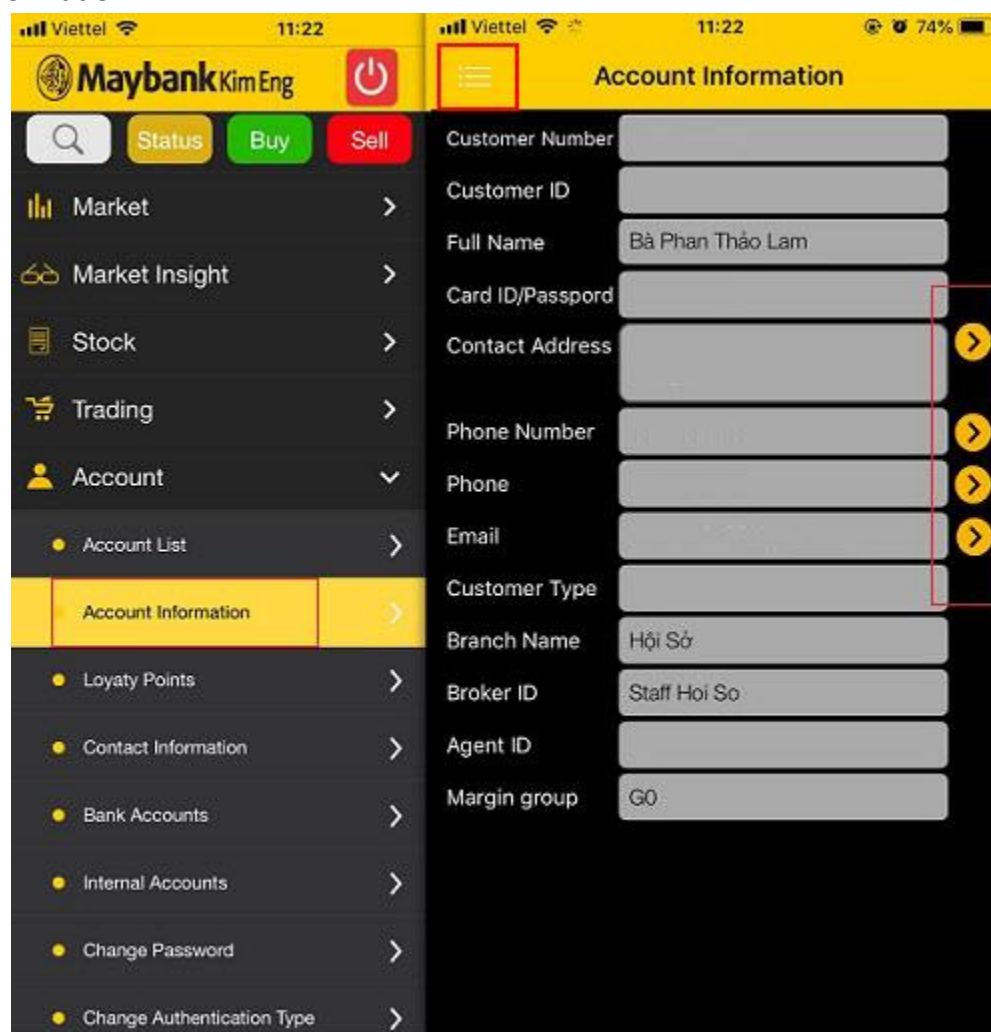
- Click the Menu icon  on the left of home screen => **“Account”** => **“Change Authentication Type”**.



- Enter your “Old PIN”, “New PIN”, “Verify New PIN” => “Accept”

### 8.3. Change Account Information

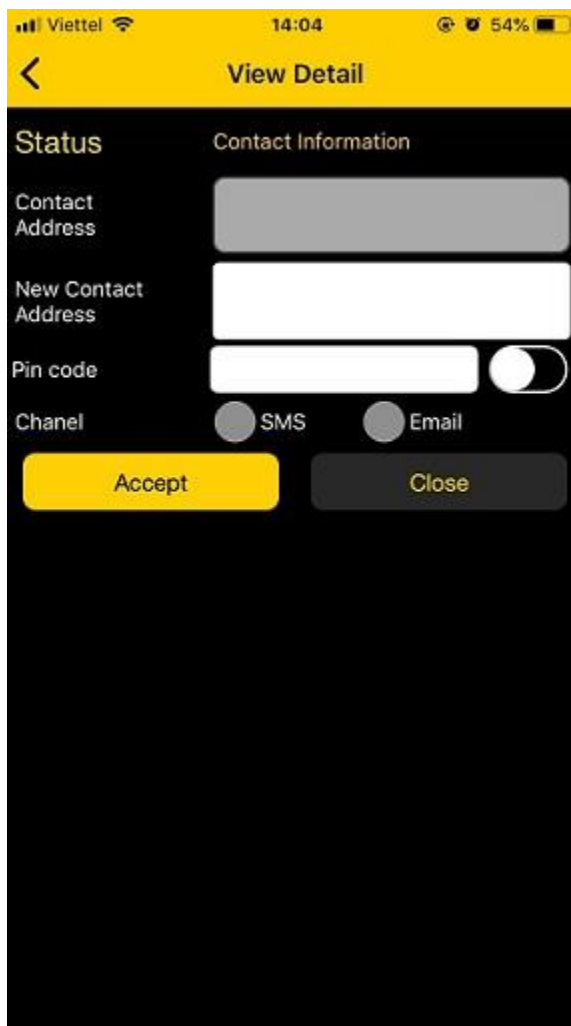
- Click the Menu icon  on the left of your home screen => **“Account”** => **“Account Information”**



Note: you can only change information with an arrow beside.

- Edit your information => Click **“Accept”** => Confirm with PIN Code => Choose the type of receiving OTP (SMS or Email) => Enter OTP to confirm.





View Detail

Status

Contact Address

New Contact Address

Pin code

Chanel

SMS

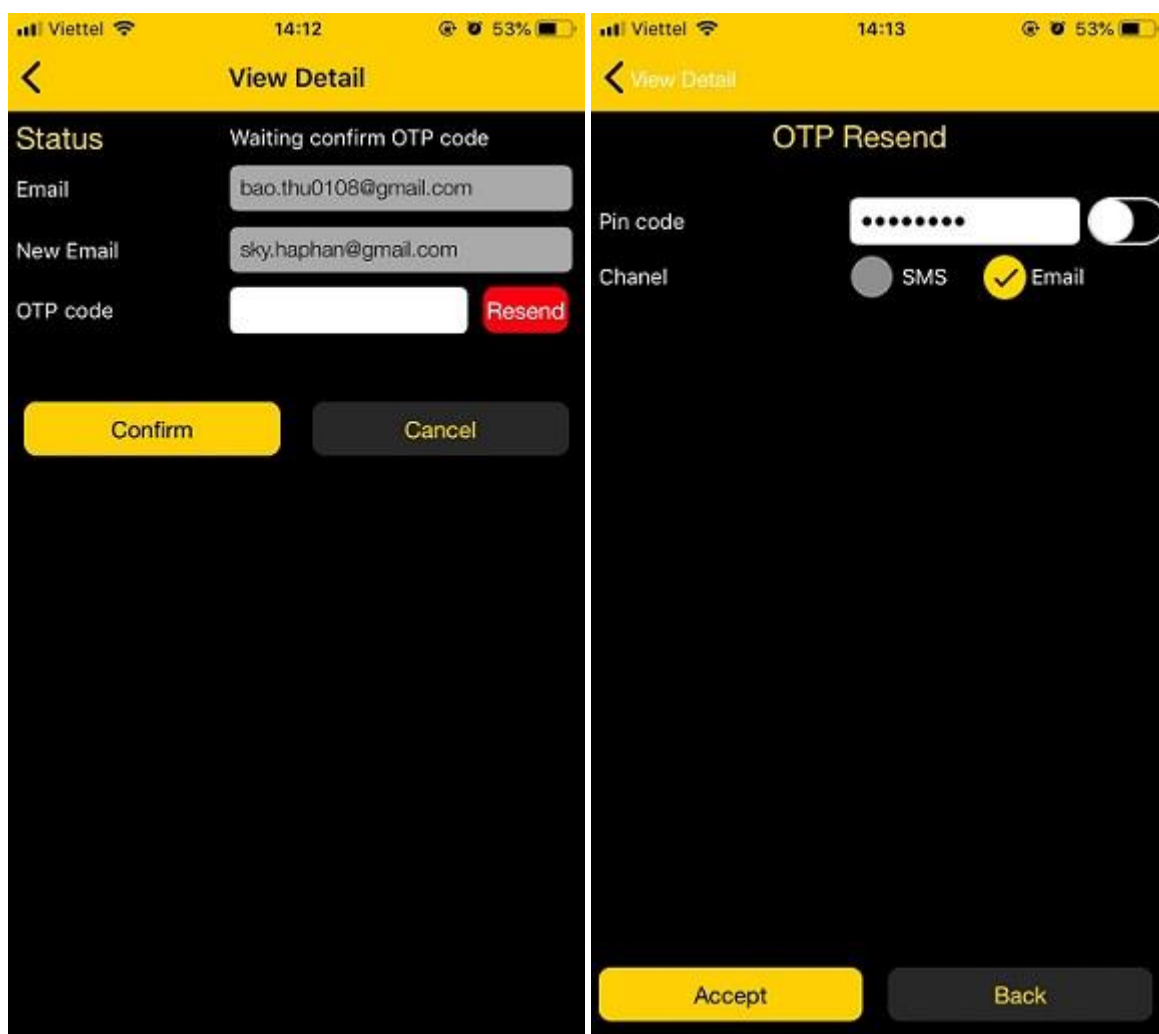
Email

Accept

Close

**\*\* In case your OTP is expired or you want to get a different OTP, follow to this instruction:**


- Click **"Resend"** => Enter your **PIN Code** => Choose SMS/Email/ Both SMS and Email to get new OTP => Click **"Confirm"**.

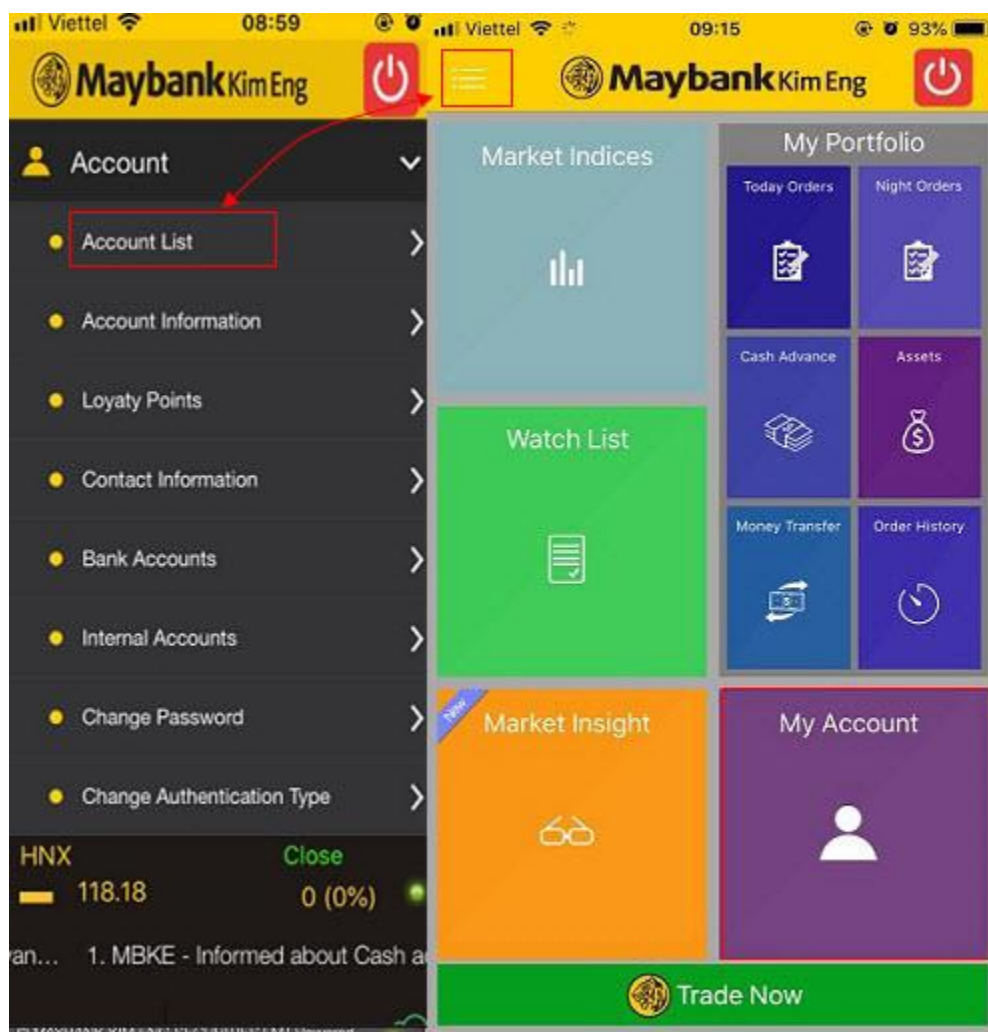


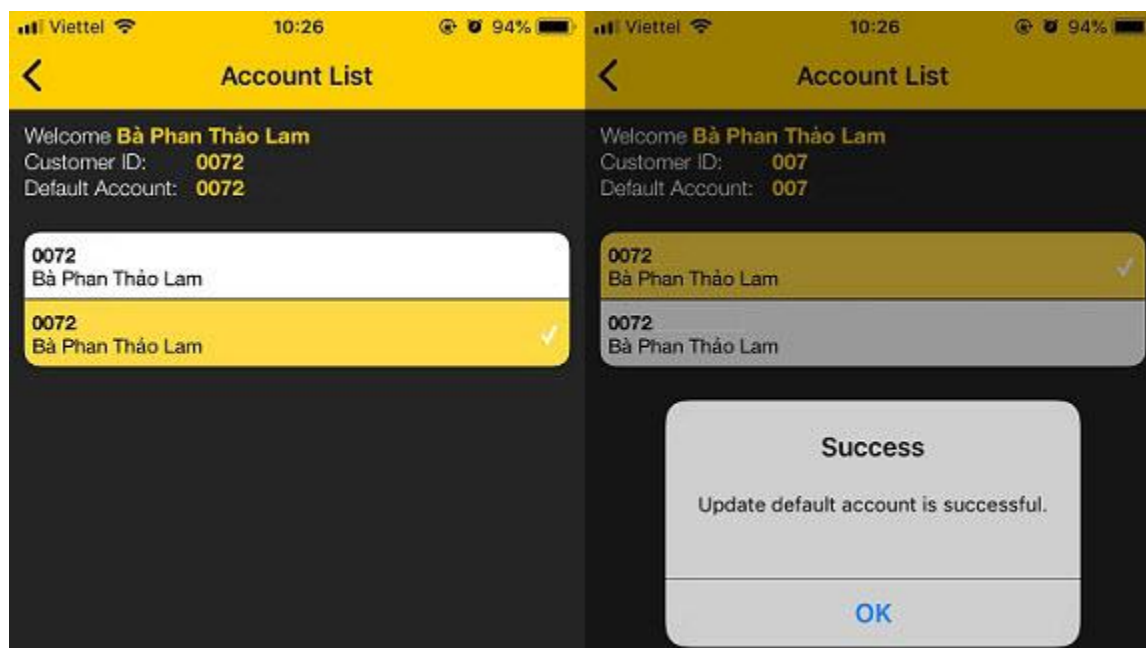
**Note:**

- You have permission to Cancel all request with status “Waiting to confirm OTP code”/ “Waiting to response”.
- OTP will be expired after 5 minutes. You need to “Resend” the new one to confirm request.
- To change Phone Number, you can only choose SMS to receive OTP.


## 9. MY ACCOUNT LIST

- Click “**My Account**” on your home screen or “**Account**” => “**Account List**” on the left Menu (click Menu icon ) to view your account list and set your default account.



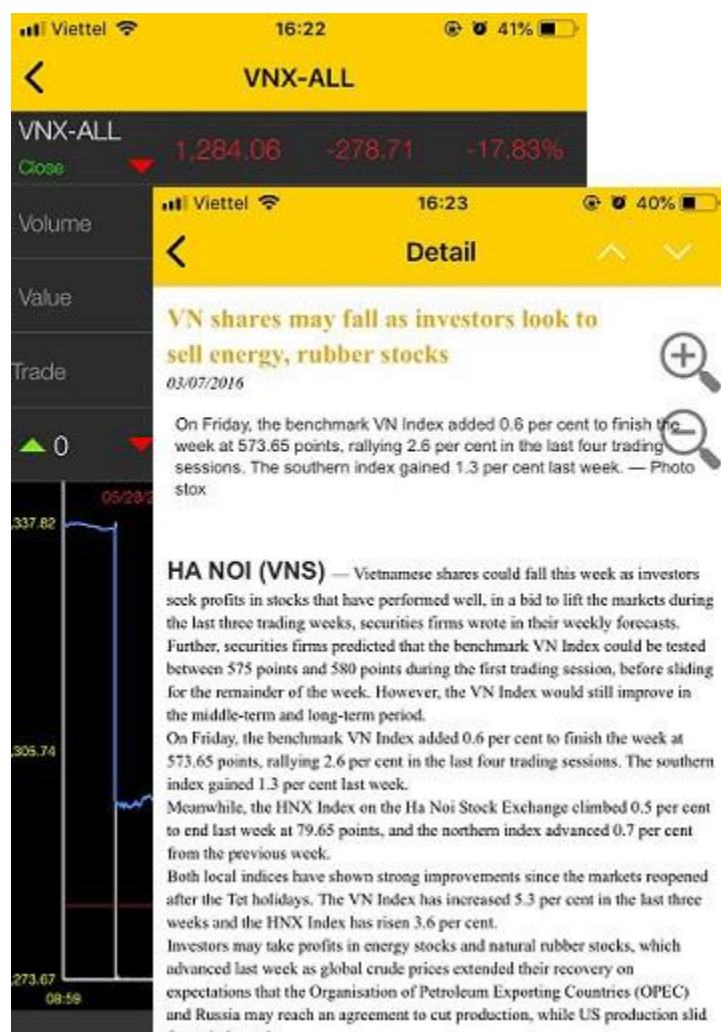


## 10. MARKET INDICES

- In order to view the market overview at real time, click **“Market Indices”** on your home screen or on the left Menu (click Menu icon ).

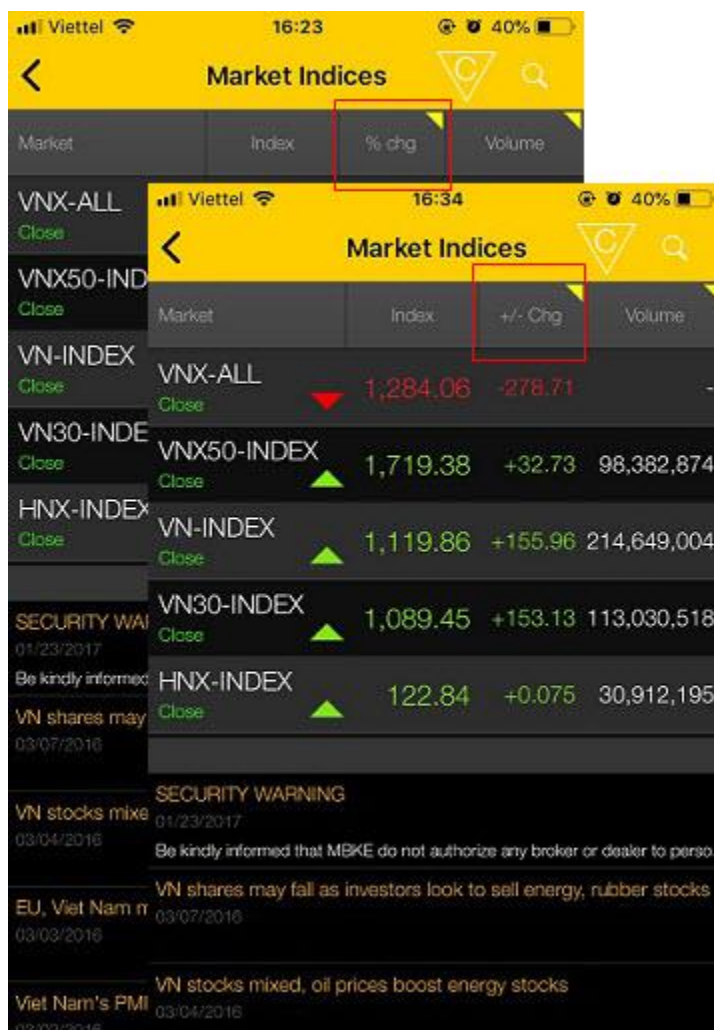


- Choose “VN-Index”/ “VN30-Index”/ “HNX-Index”/ “HNX30-Index” to view all the details.




- To view % Chg or +/- Chg: click on that title

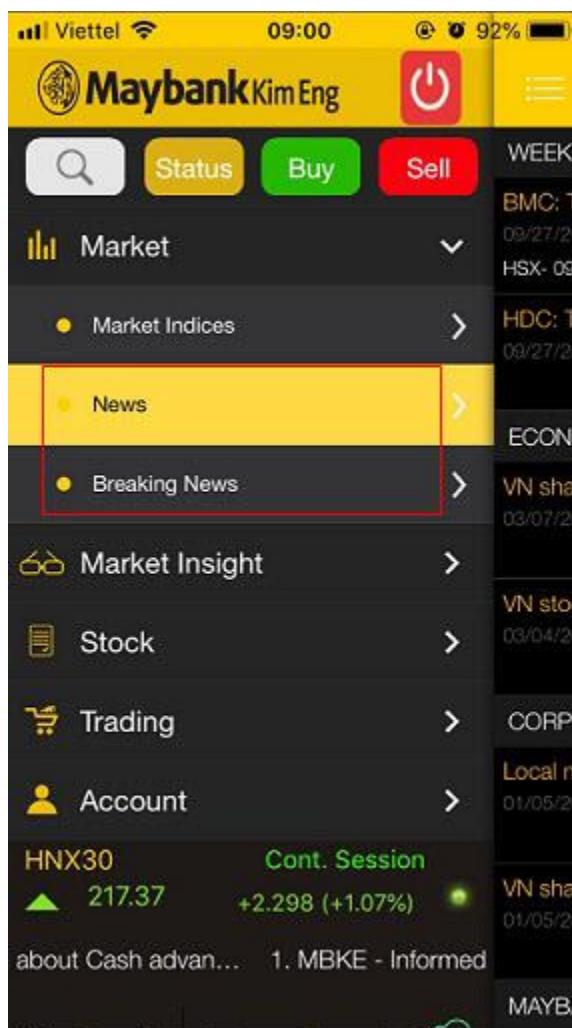





## 11. NEWS

- Click the Menu icon  on the left of home screen => **“News”** or **“Breaking news”**.







## 12. PRICEBOARD

- Click **“Watch List”** on your home screen or on the left Menu (click Menu icon , **“Stock”** => **“Watch List”**).




- To change the display (from reduction to details), click icon  on “Watch List” screen.

• Reduction



• Details




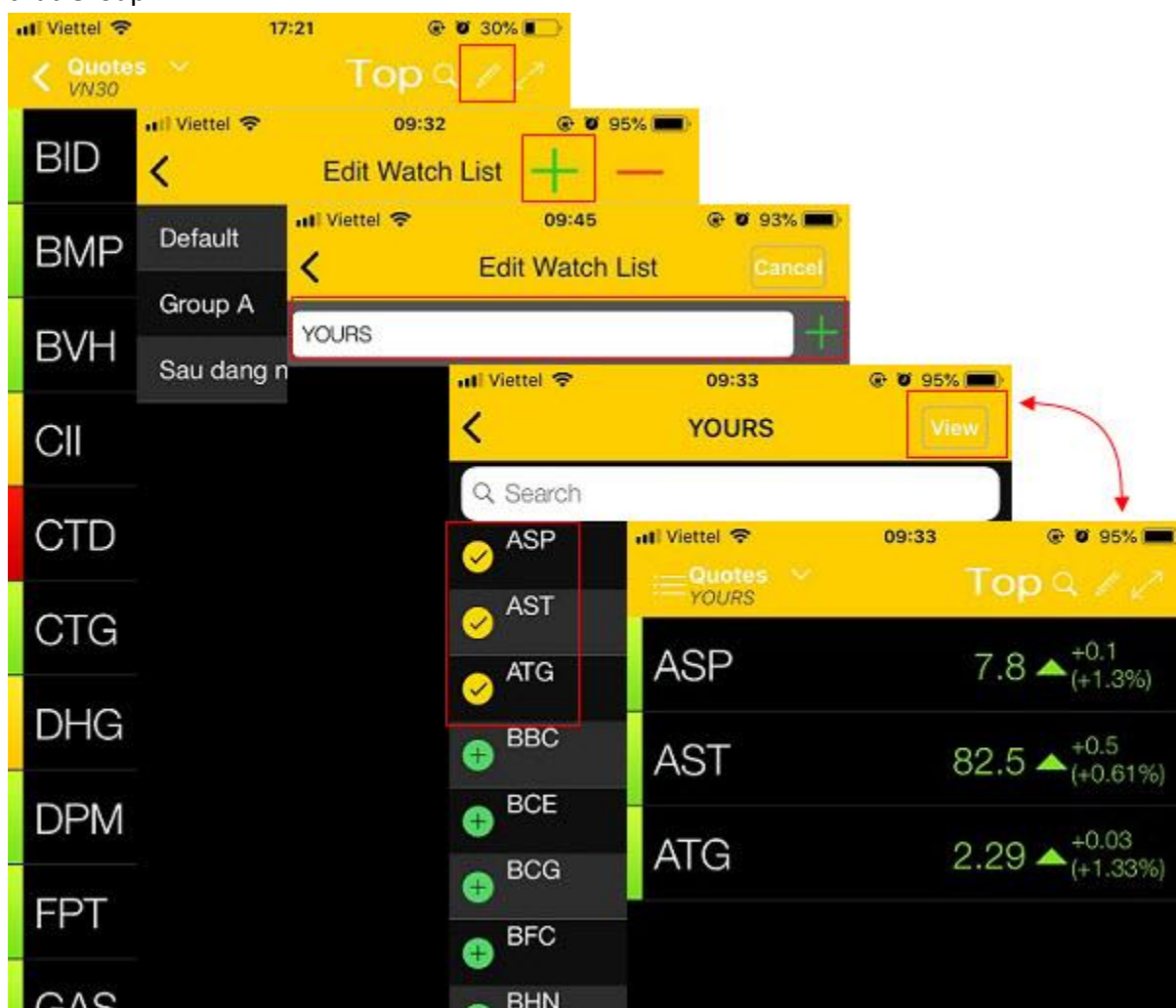
- To change the display of BUY/SELL price



## 13. FAVORITE STOCK GROUP

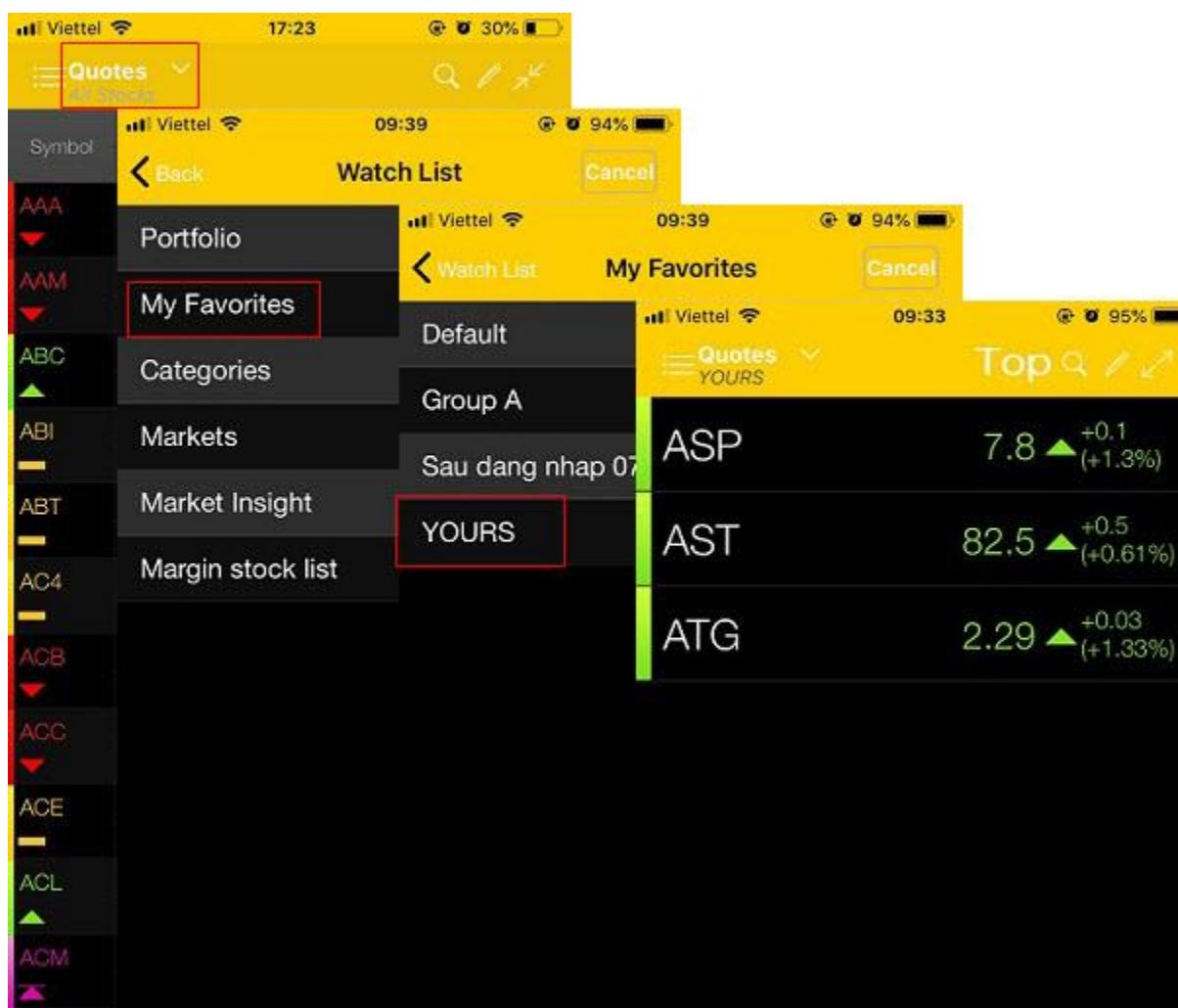
### 13.1. Creating your group

- To create your favorite stock group: form Price board, click icon  => Click “+” => **Name your Group** => Select Stock on the list into your Group => Click “**View**” to watch that Group.

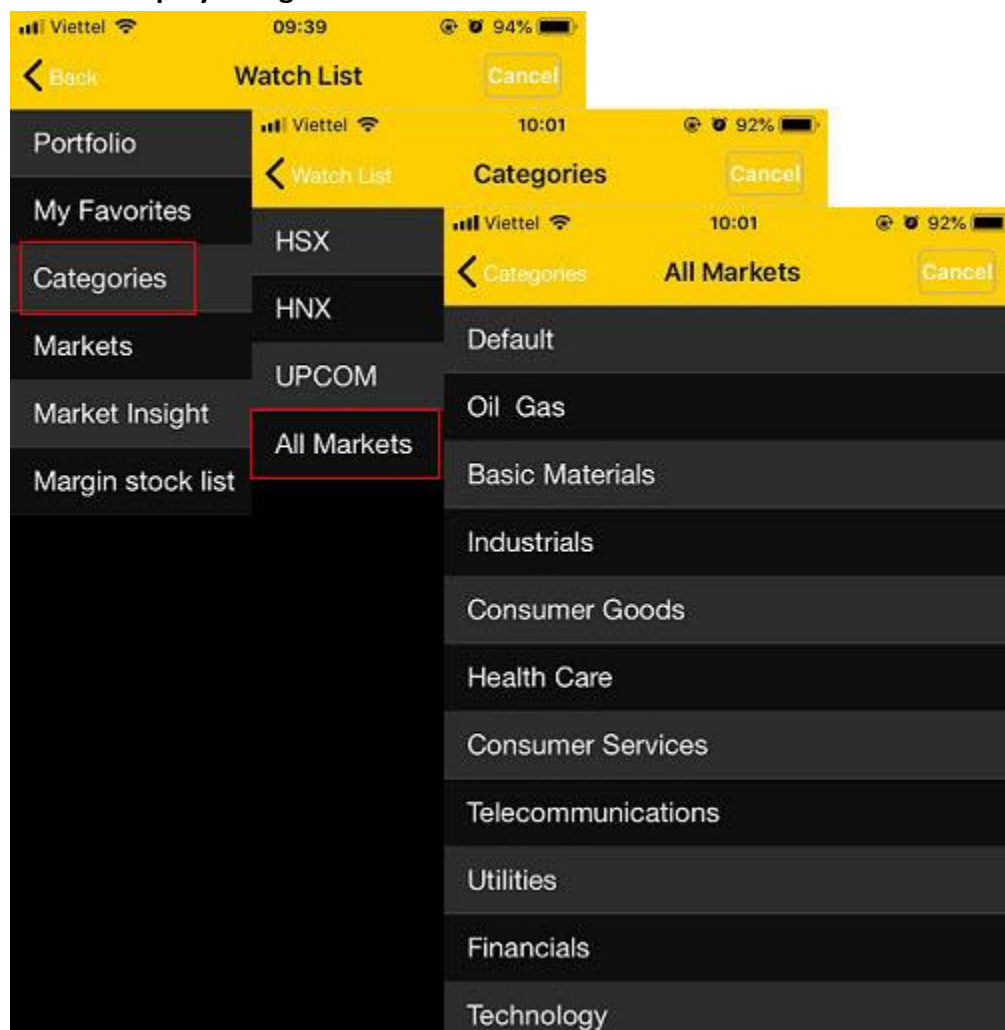


- To view your favorite group.



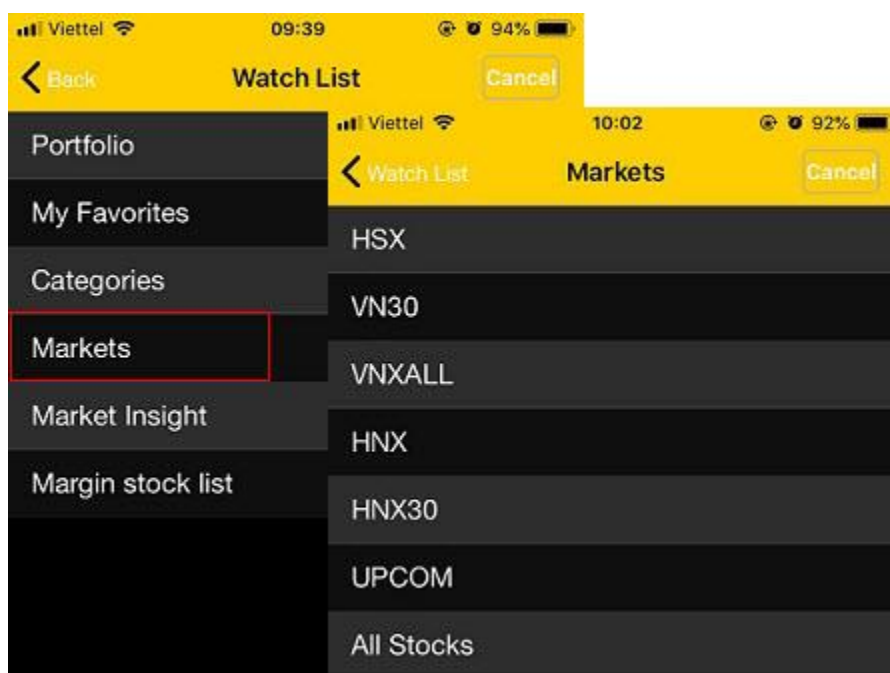


### 13.2. Stock Group by Categories




### 13.3. Stock Group by Market



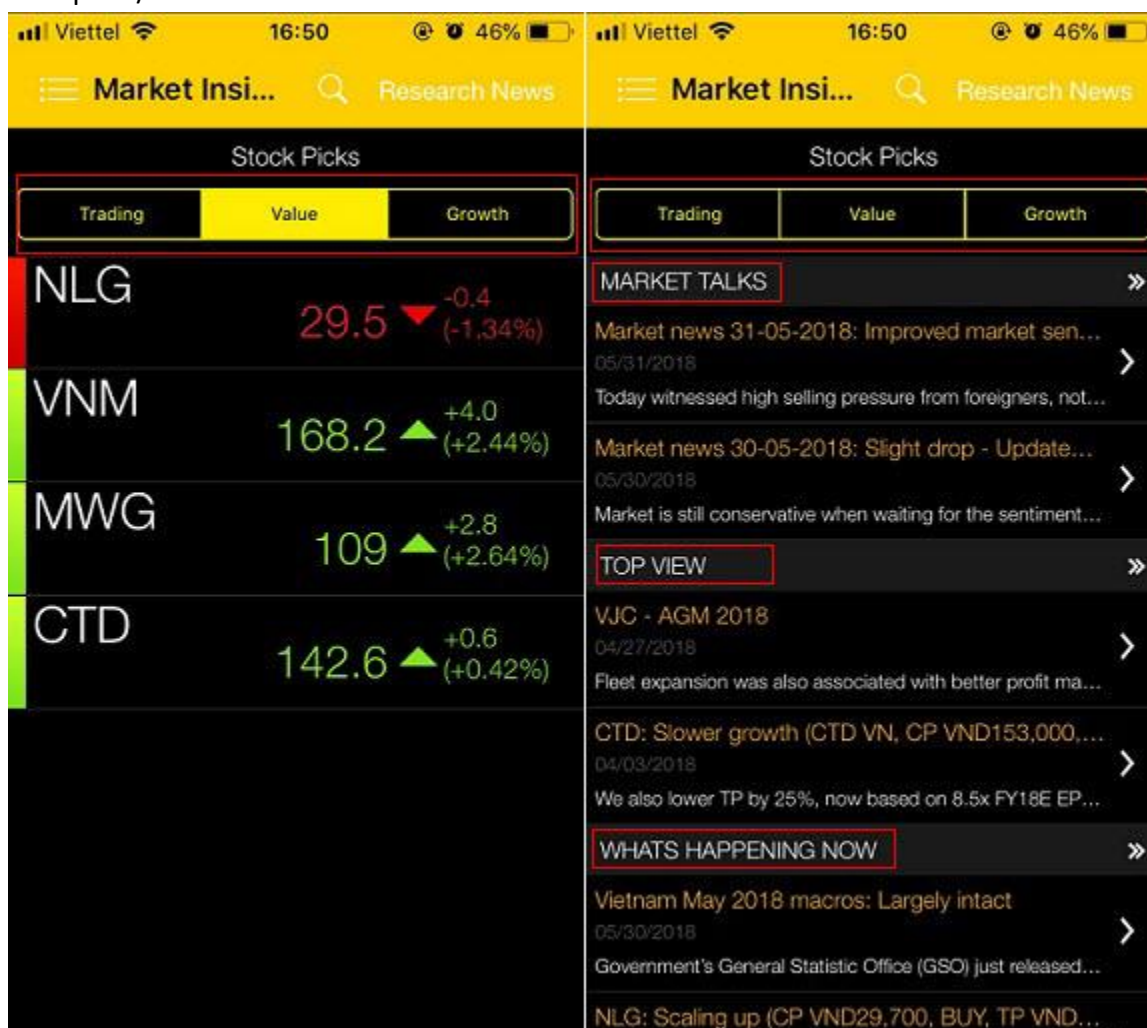


#### 14. MARKET INSIGHT

- Click **"Market Insight"** on your home screen or on the left Menu (click Menu icon , Choose **"Market Insight"**).





- **Stockpick:** click Tab  to watch list of stockpicks/ research news.



## 15. TRADING – PLACE ORDER

- **BUY – GREEN CODE**

- Click icon  on any screen it shown up (Priceboard, Favorite Group, Market Indices,... Or
- Click  on Home Screen => **“BUY”**

Viettel

10:18

90%

<

BUY

SELL

Account No

<0072536>

Stock Symbol

<SSI>

Celling:

43.4

Buy credit

25,837,323,382

Ref:

40.6

Limited buy of SSI:

25,837,323,382

Floor:

37.8

Margin ratio of SSI:

50%

Last price:

42

Volume can buy:

593,540

Volume

-

0

+

Order Type

<LO>

Price (x1000)

-

0

+

PIN code

☐



Total Value

-


☐ Group order

Send Order

- **SELL – RED CODE**

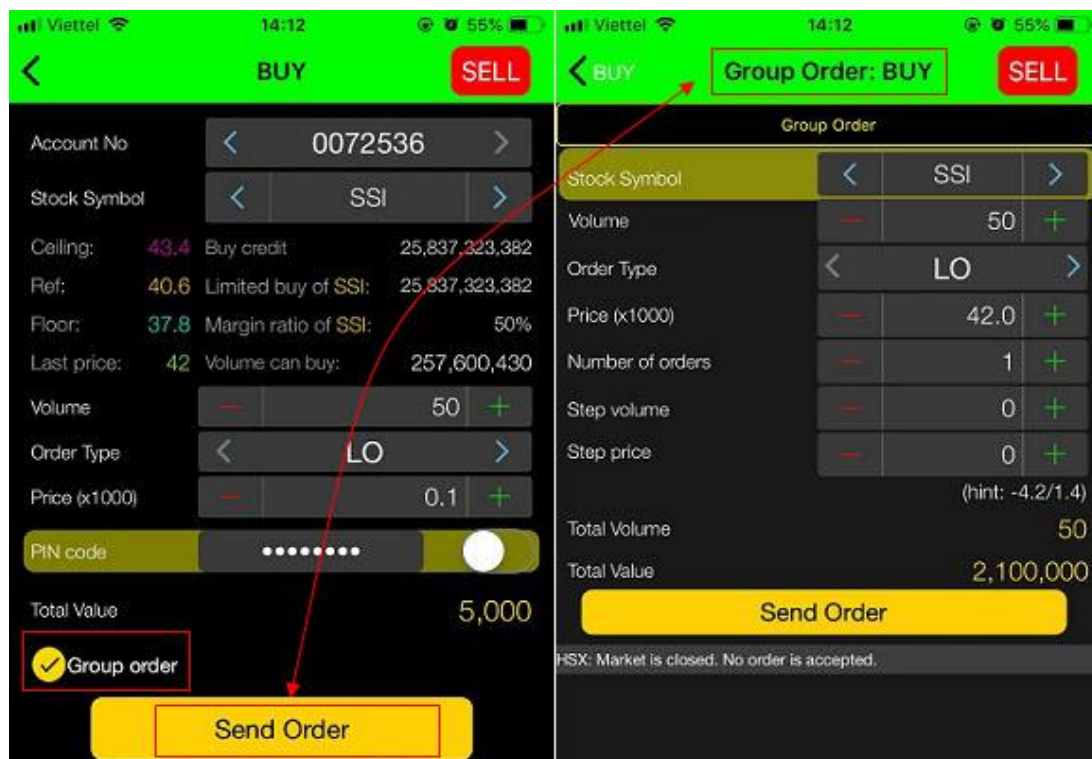
- Click icon  on any screen it shown up (Priceboard, Favorite Group, Market Indices,... Or
- Click  on Home Screen => **"SELL"**



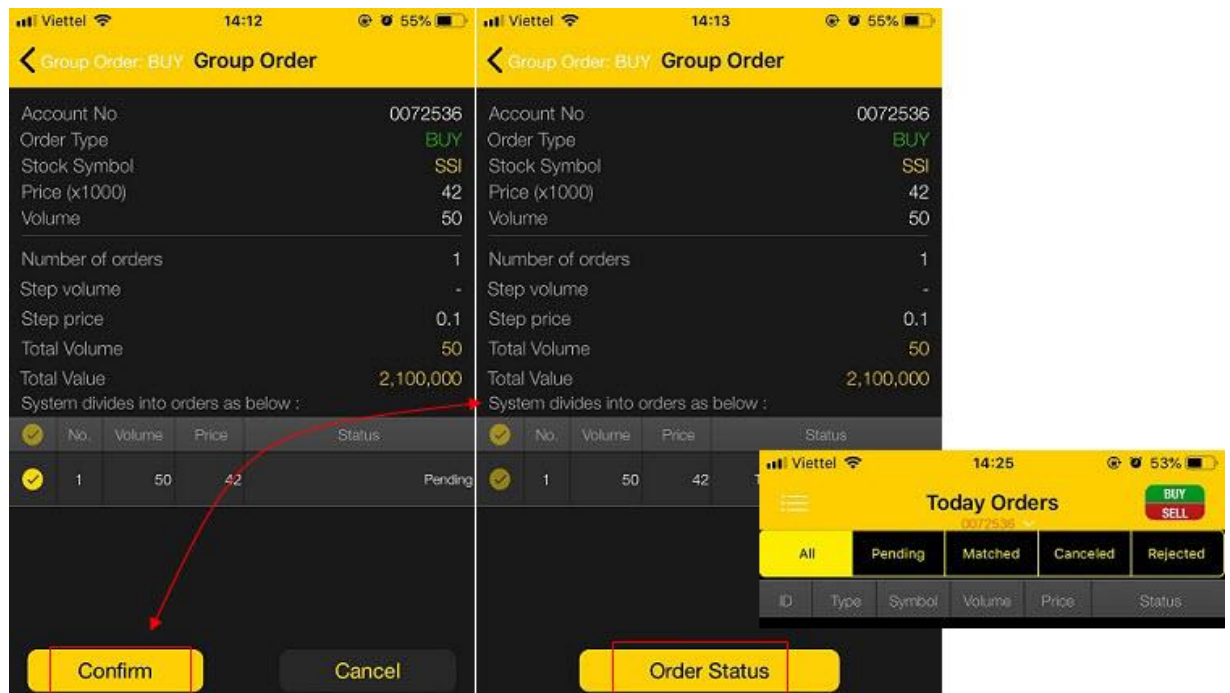
- Fill in all required fields to place order:
  - **Account No.:** always display default Account No. You can use other Account No. by click on that Account No., then select one on the list.
  - **Stock Symbol:** always display the last seen stock. You can enter Stock Symbol you want to BUY/SELL.
  - **Volume:** enter the number of stock to BUY/SELL or click “+”; “-” to increase/ decrease a unit of volume (HOSE: 10; HNX: 100).
  - **Order Type:** include LO, ATO, MP, ATC.
  - **Price (x1000):** enter the price of stock to BUY/SELL or click “+”; “-” to increase/ decrease a unit of price (0.1)
  - **PIN Code:** enter your PIN Code, you can save it to the next transaction.
- Click  after all.

*Note: Volume and Price can be automatically filled in if you click to BUY/SELL at the best BUY/SELL price.*


- The investor can place **GROUP ORDER** by ticking “Group Order” choice. This function supports the investor in placing a group of orders with the same volume and price or placing many orders with the rule of increasing or decreasing volume and price compared with the first order.

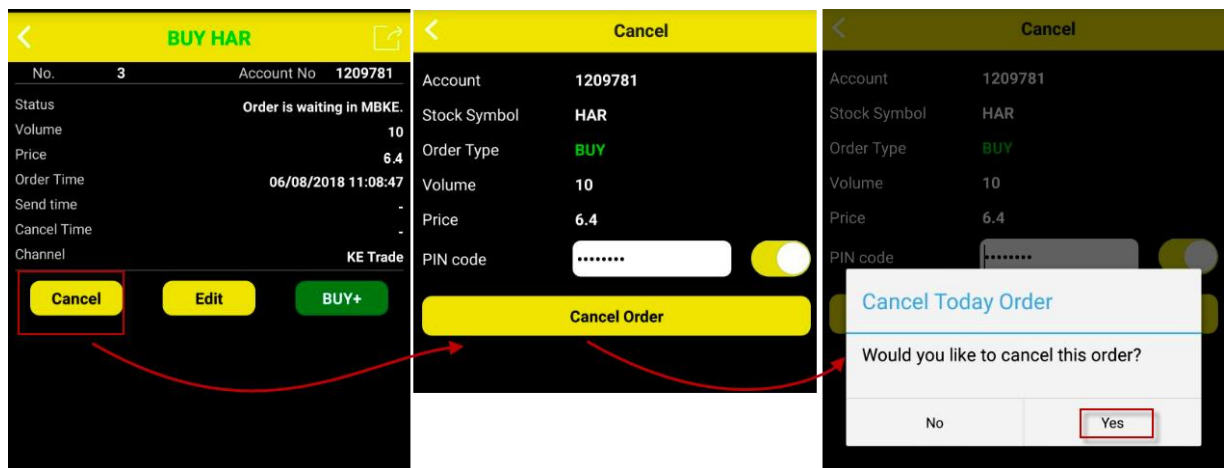







## 16. CANCEL ORDER

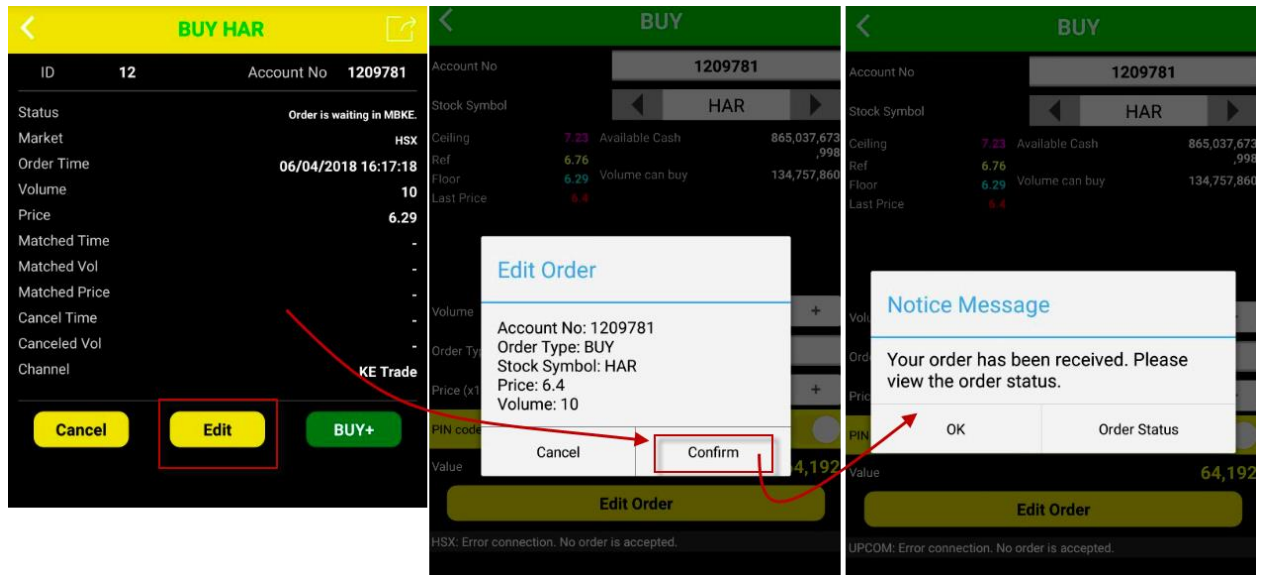
- Click Menu icon  => **"Today Orders" / "Night Orders"** => Select Order to Cancel => **"Cancel Order"** => Enter PIN Code => Confirm.






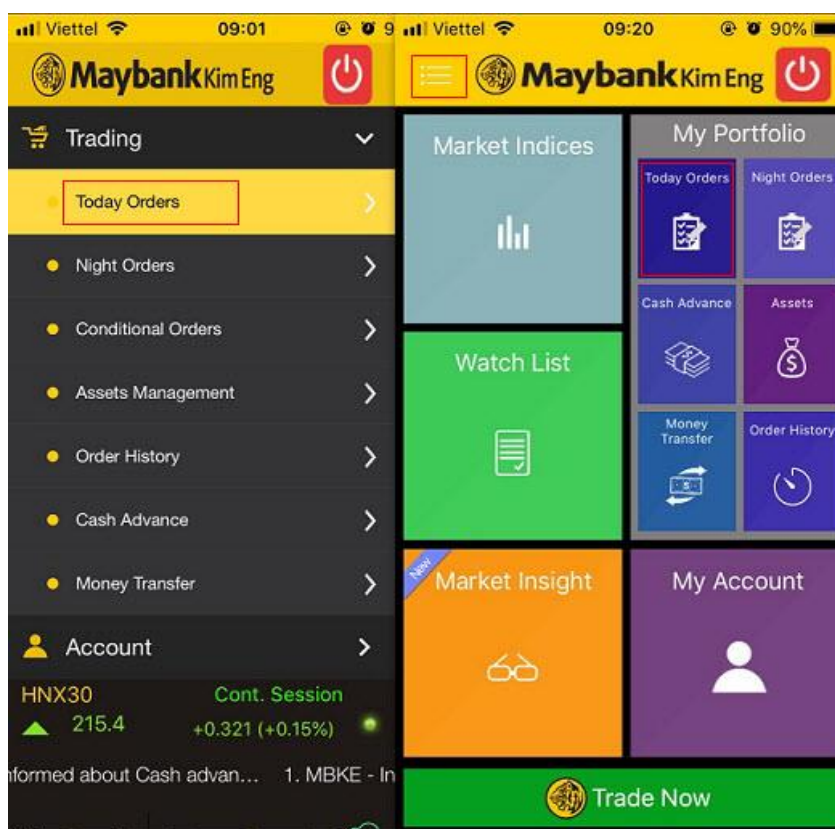
## 17. CHANGE ORDERS

- Click Menu icon  => **"Today Orders" / "Night Orders"** => Select Order that able to be Changed => **"Change Order"** => Enter PIN Code => Confirm.



## 18. TODAY ORDERS

- Click **"Today Order"** on your home screen or on the left Menu (click Menu icon , => **"Trading"** => **"Today Order"**).




- The full list of today order would be displayed here. The investor can filter by order status on the corresponding tab.
  - All order: includes all orders at all status
  - Pending.
  - Matched.
  - Cancelled.
  - Rejected.



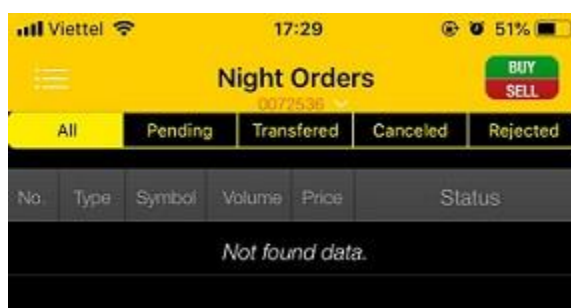
ID	Type	Symbol	Volume	Price	Status
20	BUY	HSG	10	MP	Canceled
19	SELL	SSI	200	MP	Canceled

## 19. NIGHT ORDERS

- Click **"Night Order"** on your home screen or on the left Menu (click Menu icon , => **"Trading"** => **"Night Order"**).



- The full list of today order would be displayed here. The investor can filter by order status on the corresponding tab.
  - All order: includes all orders at all status
  - Pending.
  - Transfer: all orders that transferred to "Today Order"
  - Cancelled.
  - Rejected.

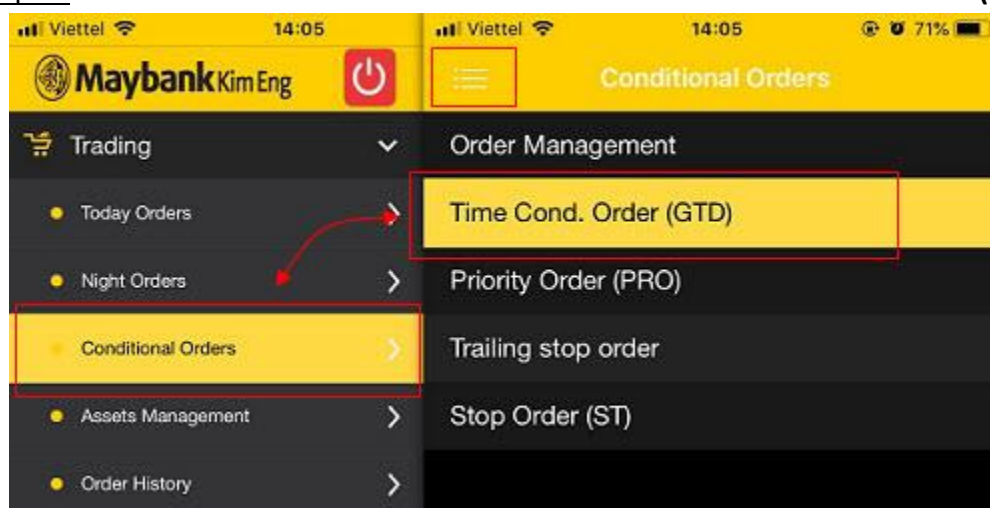


## 20. CONDITIONAL ORDERS

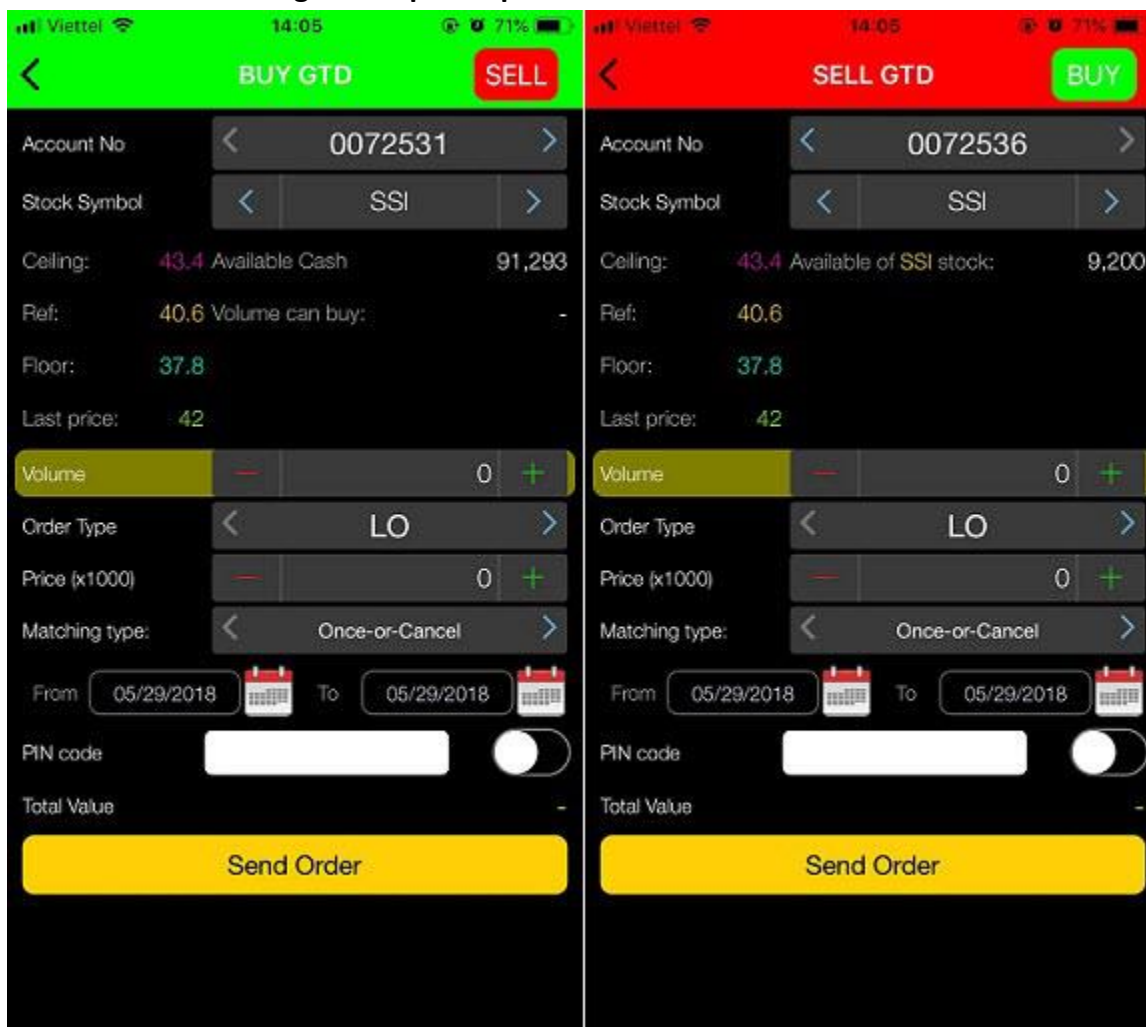
### 20.1. TIME CONDITIONAL ORDER (GTD)

- Investor can place order 1 day to several days before trading session with defined Volume and Price. GTD is placed in the MBKE's waiting list.
- At the date of execution (opening session), if the order meets all requirement, it will be sent to the stock exchange and wait to be matched.
- Supporting time: 24/7.
- To be effective in the day, you have to place order before 8:20 AM of that day. After 8:20 AM, your order will be effective for the next transaction day.
- Effective time of GTD order (From – To): 30 days maximum.
- You can choose Matching Type is **"Send order one time only"** (it will be canceled right after the first time sending orders in the first time even it's matched or not matched) or **"Matching until equal to placed volume"**.
- **Step to place order:**

- Step 1: Click Menu icon  => **"Conditional Orders"** => **"Time Cond. Order (GTD)"**



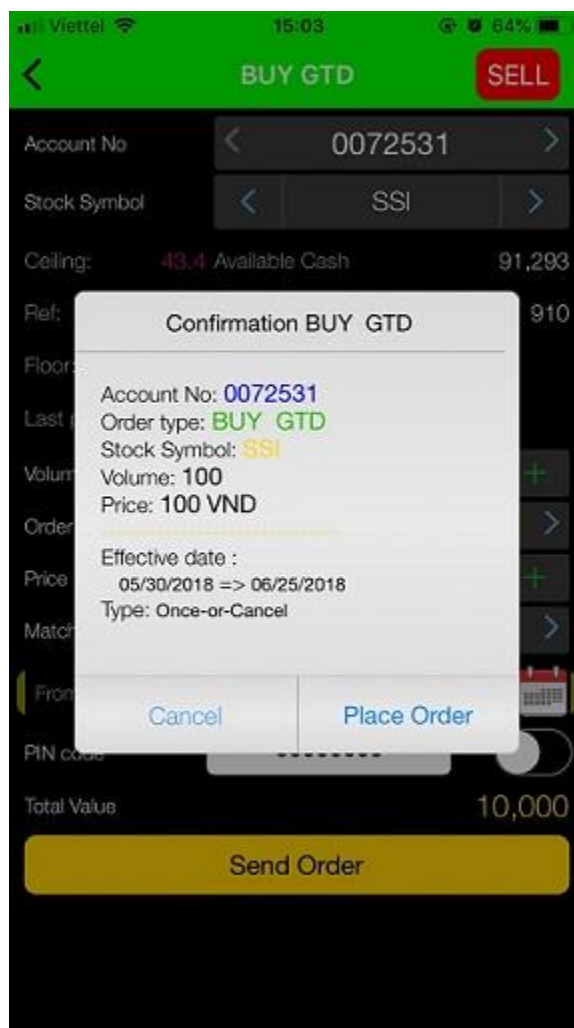
- Step 2: Enter order and condition of order
  - ✓ **Match Type:** MBKE provide 2 type of Match:
    - **Once or Cancel:** The order will be canceled right after the first time execution even it's matched or not matched.
    - **Matching until equal to placed volume.**



The image displays two side-by-side screenshots of the Maybank Kim Eng mobile app, showing the 'BUY GTD' and 'SELL GTD' order entry screens. Both screens show account details, stock symbol (SSI), price (42), volume (0), and order type (LO). The 'BUY GTD' screen shows 'Available Cash' as 91,293, while the 'SELL GTD' screen shows 'Available of SSI stock' as 9,200. Both screens have a 'Send Order' button at the bottom.



- Step 3: “Place Order” after confirm information of order.

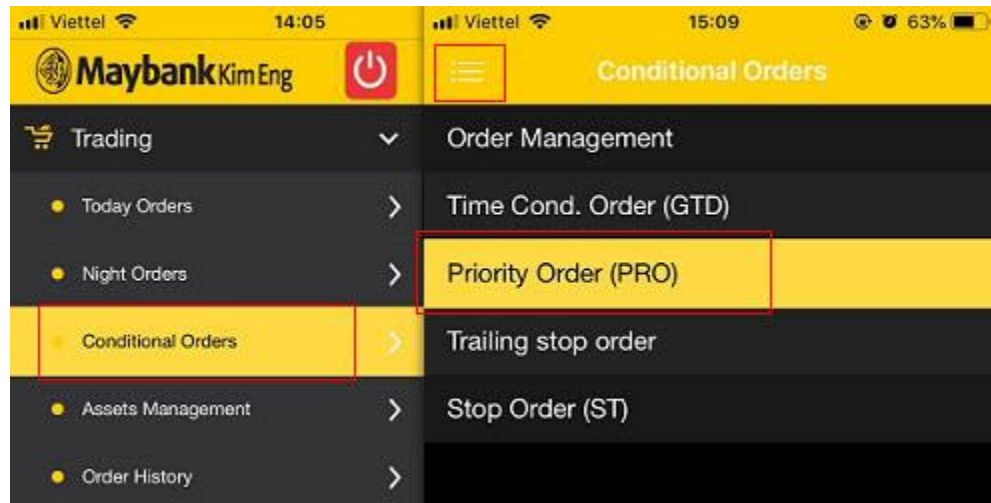


## 20.2. PRIORITY ORDER (PRO)

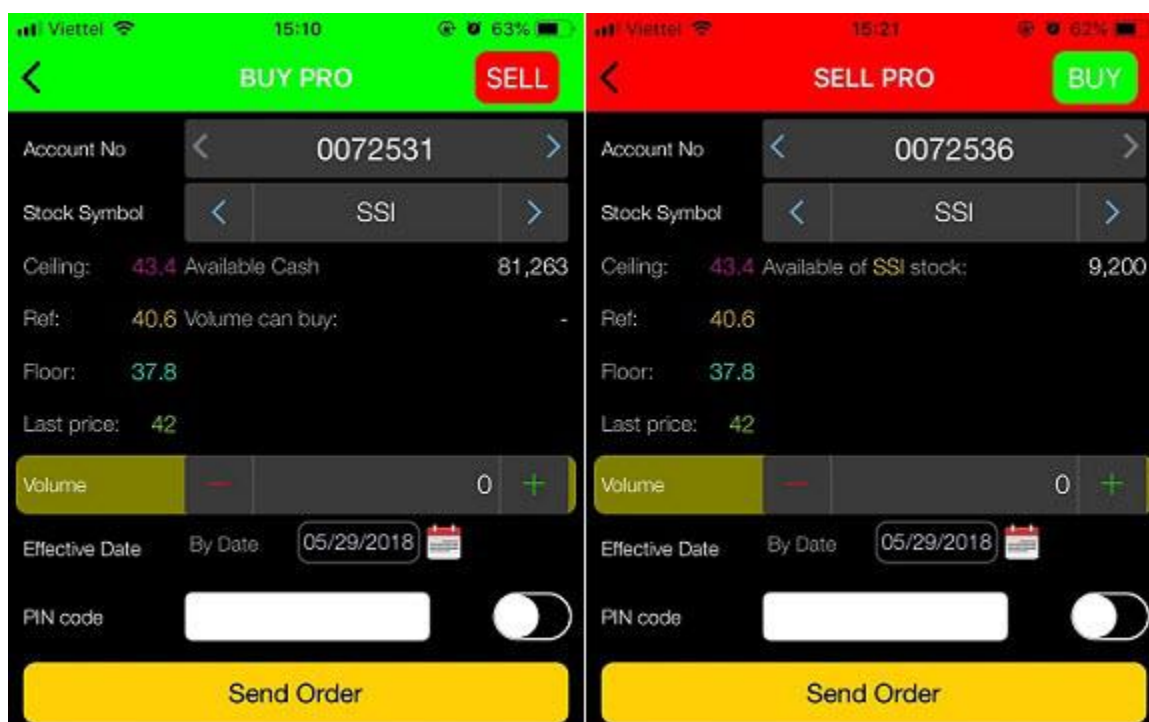
- PRO is the order that would match at any price (which means the system will automatically adjust the price of the orders to the ATO/ceiling/ATC price for buying orders and ATO/floor/ATC price for selling ones to take precedence over other orders).
- Supporting time: 24/7.
- PRO order is effective for the next trading session. If order is placed after transaction time, it will be effective for the next transaction day.
- PRO can be placed for up to 30 days in advance.
- **Step to place order:**

- Step 1: Click Menu icon  => “Conditional Orders” => “Priority Order (PRO)”

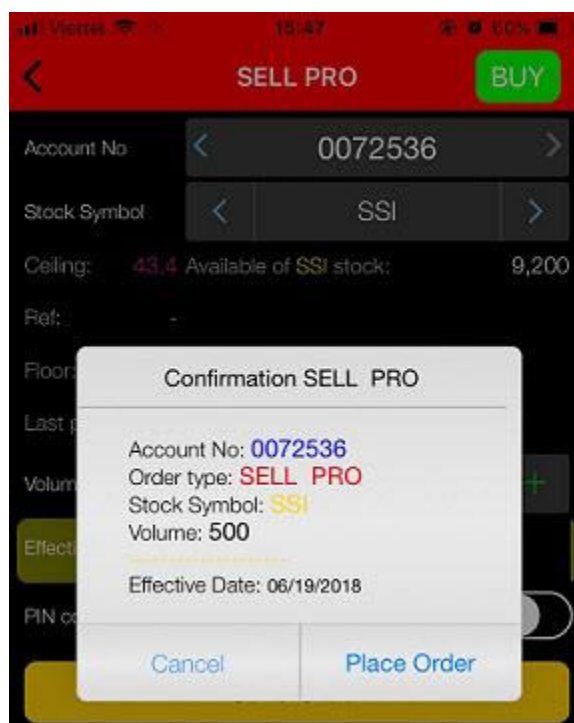




- Step 2: Enter order and condition of order
  - ✓ **Effective date:** the date that order would be sent into The Stock Exchange.
    - BUY Order:
      - On the effective date, the order would be sent at ATO – HSX, Celling Price – HNX, UPCOM;
      - After ATO Session, if the ATO order isn't matched or partially matched, the rest of PRO would be switched to the Celling Price BUY Order– HSX.
      - After Continous Session, if the Celling Price BUY Order isn't matched or or partially matched, the rest of PRO would be switch to BUY ATC – HSX, HNX.
    - SELL Order:
      - On the effective date, the order would be sent at ATO – HSX, Celling Price – HNX, UPCOM;
      - After ATO Session, if the ATO order isn't matched or partially matched, the rest of PRO would be switched to the Celling Price SELL Order– HSX.
      - After Continous Session, if the Celling Price BUY Order isn't matched or or partially matched, the rest of PRO would be switch to SELL ATC – HSX, HNX.



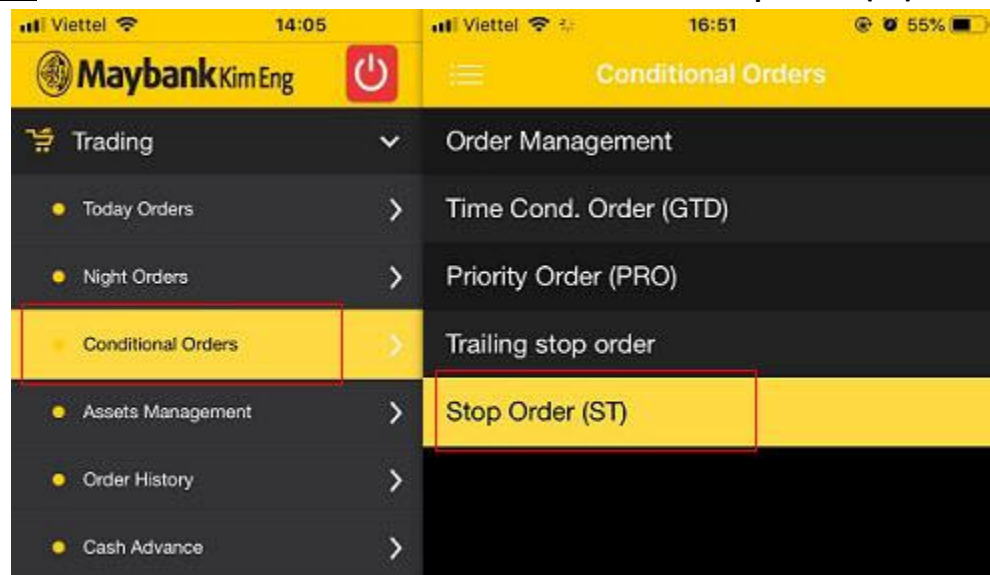
- on the menu “Portfolio Management” => “Assets Management”:
- Step 3: “Place Order” after confirm information of order.



### 20.3. STOP ORDER (ST)

- This strategy allows investors to identify up trend or down trend in advance. For example: Setting a down trend order for 10% below the basic price, they will find the buy order with 10%. It's also a great idea to use a stop order before you leave for holidays or enter a situation in which you will be unable to watch your stocks for an extended period of time.
- Supporting time: 24/7.
- ST order is effective immediately and can be effective for several days depending on the date of order and time period of the system that allow to place order.
- If order is placed after transaction time, it will be effective for the next transaction day.
- Effective time of ST (From – To): 30 days maximum.
- Match Type: GTC – Good Til Cancel – after session time, if ST order isn't matched or partially matched, the system would automatically place order for the rest til the last effective date on the next transaction day (unchange the price).
- **Step to place BUY ST**

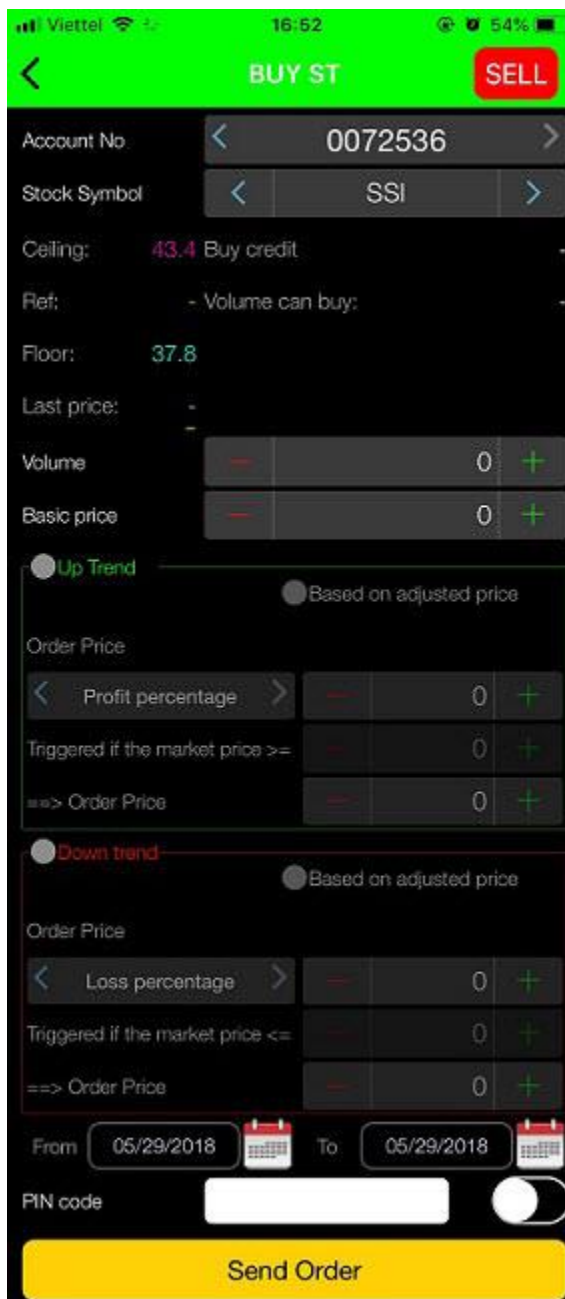
- Step 1: Click Menu icon  => “Conditional Orders” => “Stop Order (ST)”



- Step 2: Enter order and condition of order
  - ✓ **Basic Price** is the reference price, allow to be changed. The system would automatically recalculate the difference price and percentage if Basic Price is changed.



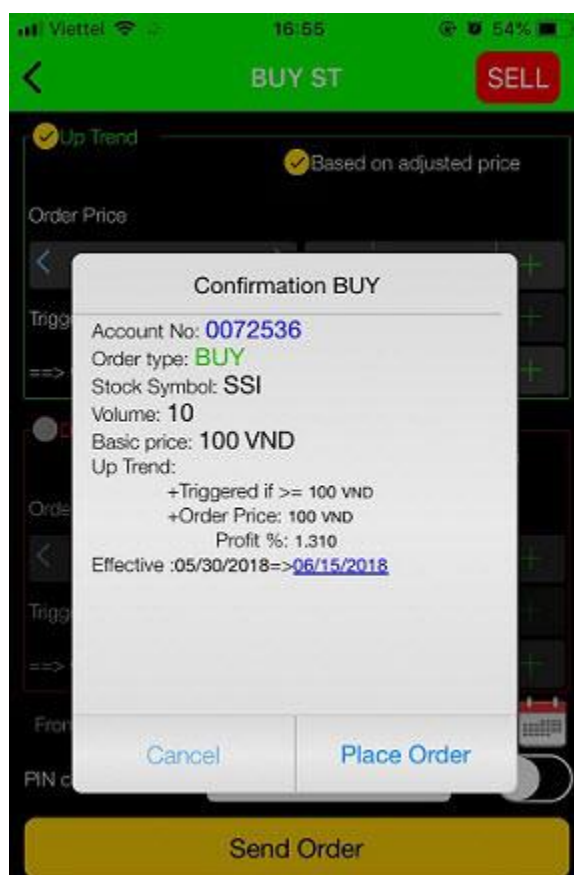
- ✓ **Up Trend** is your setting price that higher than Basic Price with an absolute value or other percentage.
- ✓ **Triggered if the market price  $\geq$ :** = Basic Price + Profit Value/ Profit Percentage (a1).
- ✓ **Down Trend** is your setting price that lower than Basic Price with an absolute value or other percentage.
- ✓ **Triggered if the market price  $\leq$ :** = Basic Price - Loss Value/ Loss Percentage (a2).
- ✓ **Order Price:** The price you want to BUY when the market price meets a1/a2.




The screenshot shows the 'BUY ST' screen in the Maybank Kim Eng mobile app. The interface is dark-themed with green and red accents. At the top, there's a status bar with 'Viettel', signal strength, Wi-Fi, time '16:52', and battery '54%'. Below the status bar, there's a navigation bar with a back arrow, 'BUY ST', and a red 'SELL' button. The main form contains the following fields and options:

- Account No:** 0072536
- Stock Symbol:** SSI
- Ceiling:** 43.4 Buy credit
- Floor:** 37.8
- Last price:** -
- Volume:** 0 (with minus and plus buttons)
- Basic price:** 0 (with minus and plus buttons)
- Order Type:** Radio buttons for 'Up Trend' (selected) and 'Down trend'.
- Based on adjusted price:** Radio button (selected).
- Order Price:**
  - For 'Up Trend': 'Profit percentage' (0), 'Triggered if the market price >= 0', and 'Order Price' (0).
  - For 'Down trend': 'Loss percentage' (0), 'Triggered if the market price <= 0', and 'Order Price' (0).
- From:** 05/29/2018 (with calendar icon)
- To:** 05/29/2018 (with calendar icon)
- PIN code:** [Input field] and a toggle switch.
- Send Order:** A large yellow button at the bottom.

- Step 3: “Place Order” after confirm information of order.

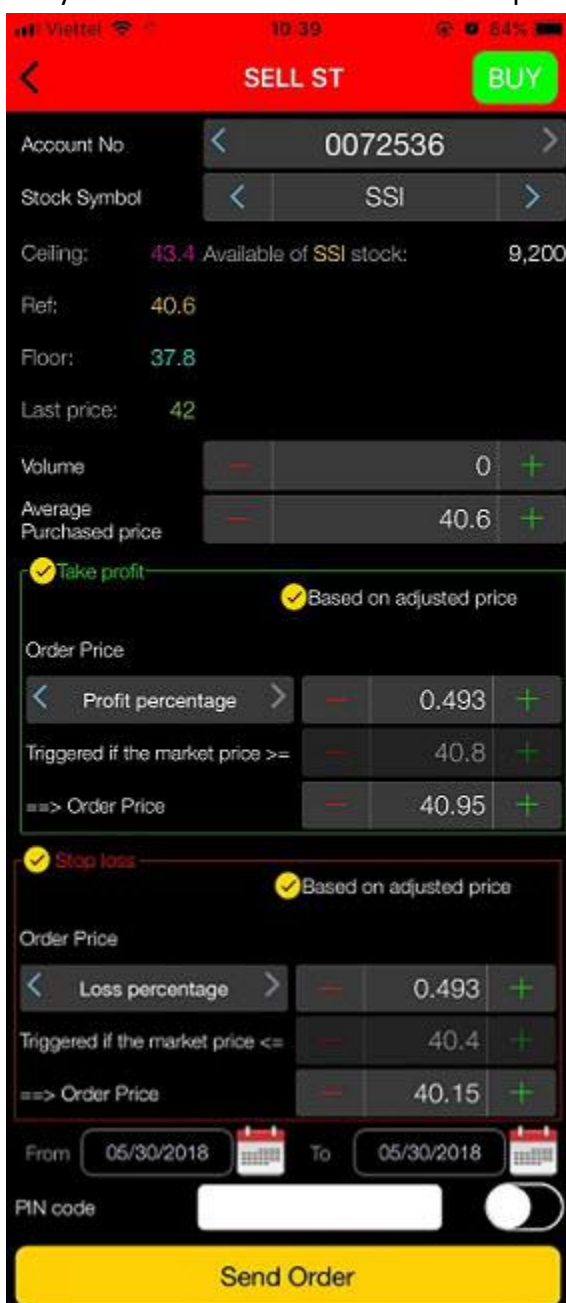


#### - Step to place SELL ST

- Step 1: Click Menu icon  => “Conditional Orders” => “Stop Order (ST)”
- Step 2: Enter order and condition of order
  - ✓ **Average Purchased Price** is taken from Portfolio, allow to be changed. The system will automatically recalculate the difference price and percentage if Average Purchased Price is changed.
  - ✓ **Take Profit:** is your setting price that lower than Average Purchased Price with an absolute value or other percentage.
  - ✓ **Triggered if the market price  $\geq$ :** = Average Purchased Price +Profit Value/ Profit Percentage (a1).
  - ✓ **Stop Loss:** is your setting price that lower than Average Purchased Price with an absolute value or other percentage.



- ✓ **Triggered if the market price  $\leq$ :** = Average Purchased Price - Loss Value/ Loss Percentage (a2).
- ✓ **Order Price:** The price you want to BUY when the market price meets a1/a2.



**SELL ST** BUY

Account No: 0072536

Stock Symbol: SSI

Ceiling: 43.4 Available of SSI stock: 9,200

Ref: 40.6

Floor: 37.8

Last price: 42

Volume: 0

Average Purchased price: 40.6

☒ **Take profit** ☒ Based on adjusted price

Order Price

< Profit percentage > 0.493

Triggered if the market price  $\geq$  40.8

$\Rightarrow$  Order Price 40.95

☒ **Stop loss** ☒ Based on adjusted price

Order Price

< Loss percentage > 0.493

Triggered if the market price  $\leq$  40.4

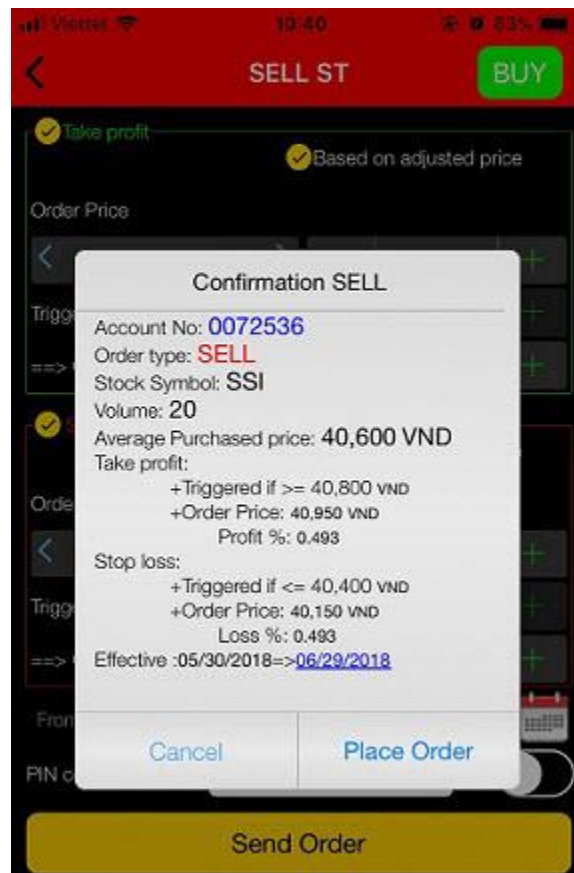
$\Rightarrow$  Order Price 40.15

From: 05/30/2018 To: 05/30/2018

PIN code

Send Order

- Step 3: “Place Order” after confirm information of order.

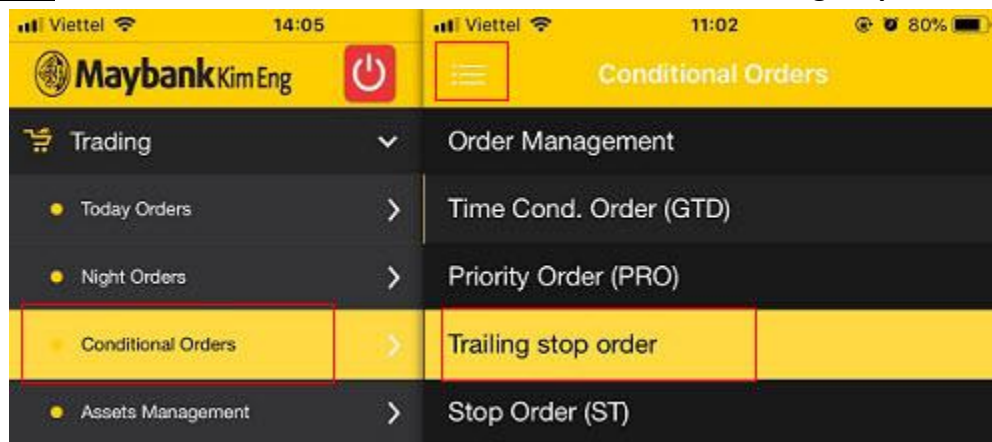


#### 20.4. TRAILING STOP ORDER (TS)

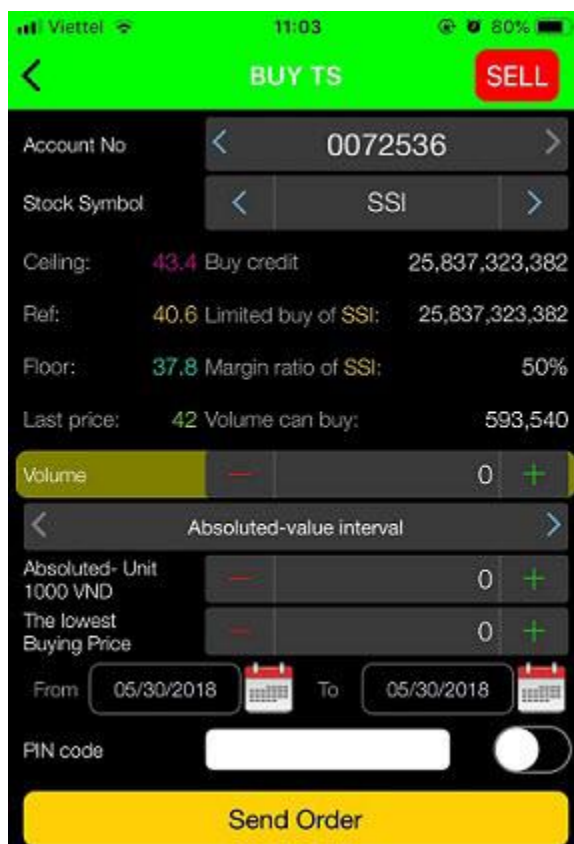
- This strategy allows investors to protect gains and limit losses automatically. With this function, you can set a stop price as either a spread in points or a percentage of current market value. With a trailing stop order, you set a stop price as either a spread in points or a percentage of current market value.
  - Example: Market price of HPG is 44VND per share. Assume that the investors predict the market trend will reduce at least 2VND and they want to buy HPG as low as possible. They will place the stop trailing buy with absolute value is 2VND. At the order time, the system will save buying price is 46VND (market price is 44VND + absolute value is 2VND = 46VND). Later, the market price of HPG is going down to 40VND, this trailing stop order (TS) also following the down trend and save the trigger price is 42VND (market price is 40 + absolute value is 2VND = 42 VND). If the market price of HPG is changed to 42VND, this trailing stop order will be triggered and sent to market. Finally, the HPG can be matched at new price 42 VND, lower than old price 44VND.

- Supporting time: 24/7.
- TS order is effective immediately and can be effective for several days depending on the date of order and time period of the system that allow to place order.
- If order is placed after transaction time, it will be effective for the next transaction day.
- Effective time of TS order (From – To): 30 days maximum.
- Match Type: GTC – Good Til Cancel – after session time, if ST order isn't matched or partially matched, the system would automatically place order for the rest till the last effective date on the next transaction day (unchange the price).
- Match Type: equal to order's volume.
- **Step to place BUY TS order:** helping the investor could be able to BUY the lowest price stock in case the market has been forecast to down. It also could help to minimize the investor's cost.

- Step 1: Click Menu icon  => “Conditional Orders” => “Trailing Stop Order (TS)”



- Step 2: Enter order and condition of order
  - ✓ **Absolute Value Interval** is your setting price that higher than Market Price with a certain value.
  - ✓ **Percentage Value Interval** is your setting price that higher than Market Price with a unit of percentage.
  - ✓ **The Lowest Buying Price** is the price that investor want to meet. BUY Order would be active when the active price has been fixed with this lowest buying price.



**BUY TS** SELL

Account No: 0072536

Stock Symbol: SSI

Ceiling: 43.4 Buy credit: 25,837,323,382

Ref: 40.6 Limited buy of SSI: 25,837,323,382

Floor: 37.8 Margin ratio of SSI: 50%

Last price: 42 Volume can buy: 593,540

Volume: 0

Absoluted-value interval

Absoluted- Unit 1000 VND: 0

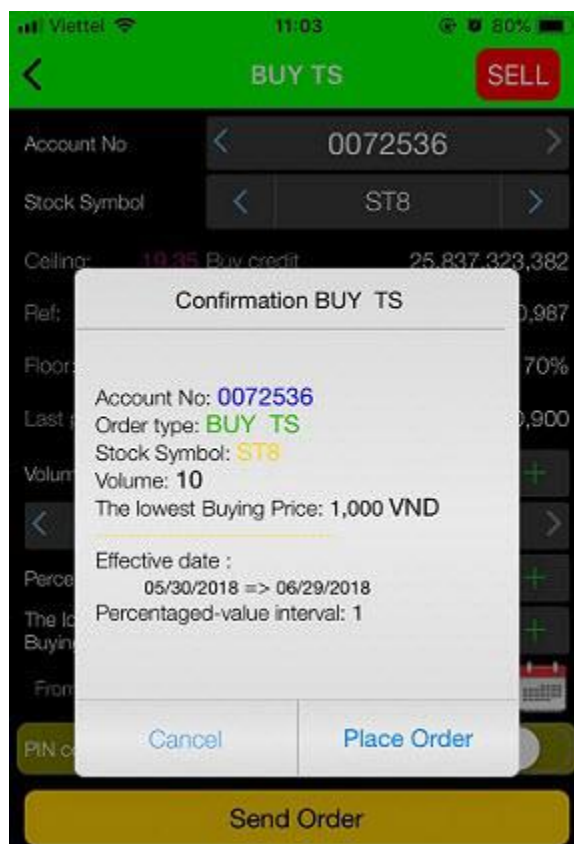
The lowest Buying Price: 0

From: 05/30/2018 To: 05/30/2018

PIN code:

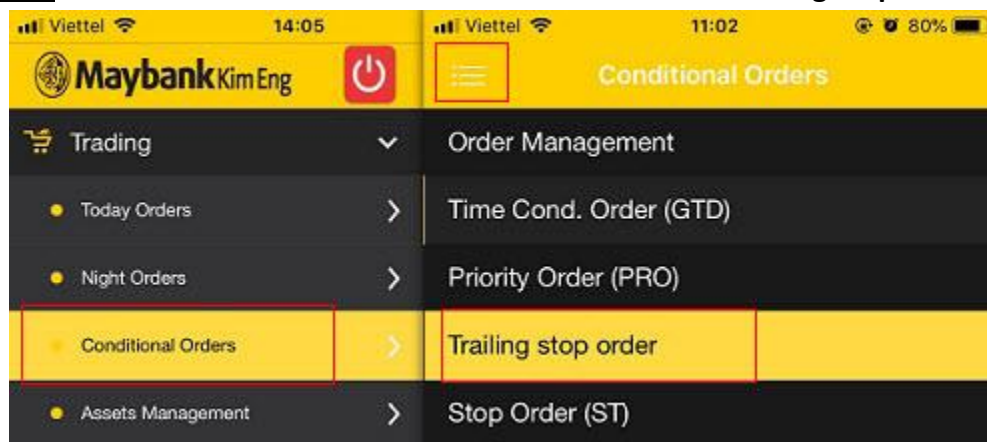
Send Order

- Step 3: “Place Order” after confirm information of order.



- **Step to place SELL TS order:** helping the investor could be able to protect potential profit when market has been forecast to down.

- Step 1: Click Menu icon  => “Conditional Orders” => “Trailing Stop Order (TS)”



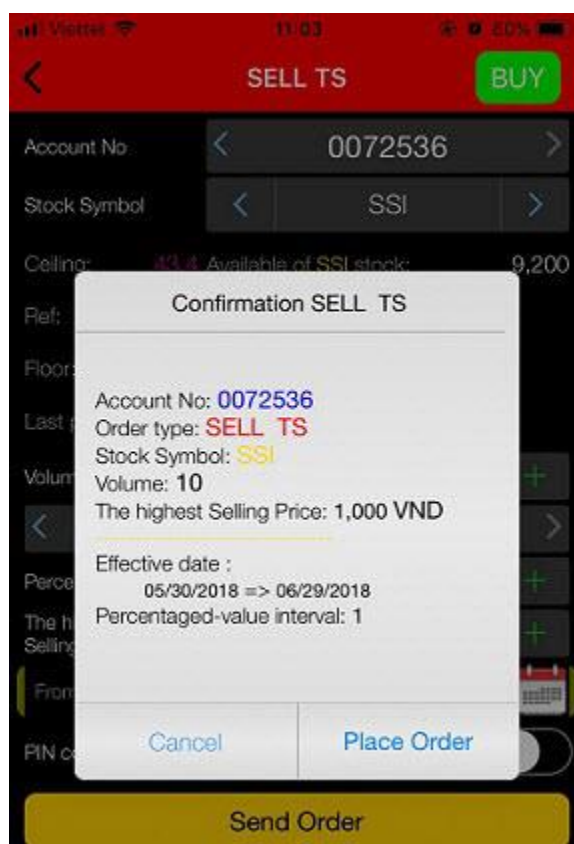


- Step 2: Enter order and condition of order
  - ✓ **Absolute Value Interval** is your setting price that lower than Market Price with a certain value.
  - ✓ **Percentage Value Interval** is your setting price that lower than Market Price with a unit of percentage.
  - ✓ **The Highest Selling Price** is the price that investor want to meet. BUY Order would be active when the active price has been fixed with this highest buying price.

The screenshot shows the 'SELL TS' screen in the Maybank Kim Eng mobile app. The interface is dark-themed with red and yellow accents. At the top, there's a red header with a back arrow, 'SELL TS', and a green 'BUY' button. Below this, the 'Account No' is 0072536 and the 'Stock Symbol' is SSI. The 'Ceiling' is 43.4 and 'Available of SSI stock' is 9,200. The 'Ref' is 40.6, 'Floor' is 37.8, and 'Last price' is 42. The 'Volume' is set to 10. Below the volume, there's a section for 'Percentaged-value interval' with 'Percentaged (%)' and 'The highest Selling Price' both set to 1.0. At the bottom, there are date pickers for 'From' (05/30/2018) and 'To' (06/29/2018), a 'PIN code' field with a toggle switch, and a large yellow 'Send Order' button.

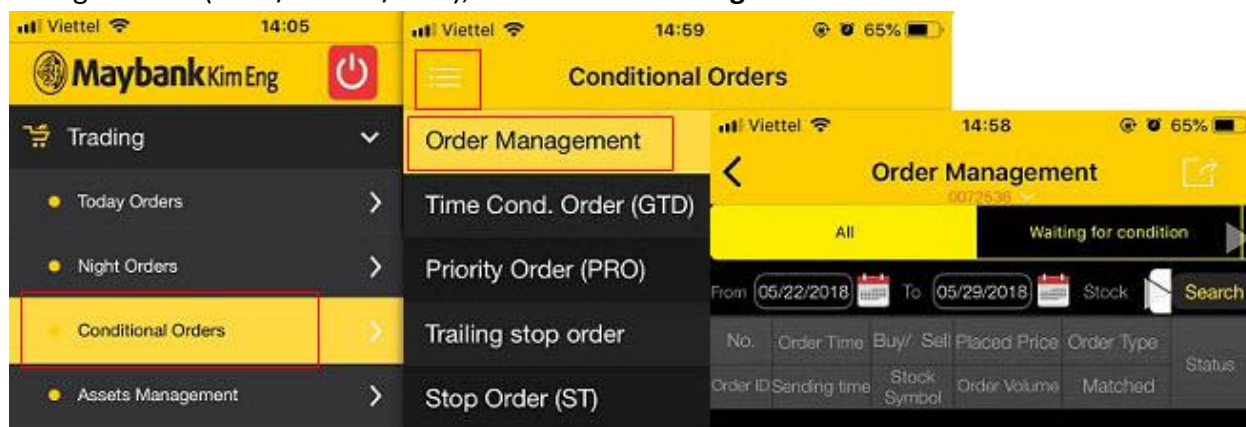


- Step 3: “Place Order” after confirm information of order.



## 20.5. Conditional Order Management

- To manage orders (View/ Cancel/ Edit), click “Orders Management”.






- **Order ID:** ID No. of Conditional Order.
- **Order Time:** time when investor place the Conditional Order.
- **Sending Time:** time when the Conditional Order has sent to the system and waiting to match.
- **Order Type:** type of Conditional Order.
- **Status:**
  - ✓ Waiting for condition: The order has been sent to the system but must wait because of effective date.
  - ✓ Waiting for sending: order is waiting for sending to the Stock Exchange.
  - ✓ Sent to Stock Exchange: order has been sent to the Stock Exchange and waiting to be matched.
  - ✓ Matched/ Partial Matched
  - ✓ Partial Matched/ Wait for full matched
  - ✓ Matched
  - ✓ Canceled

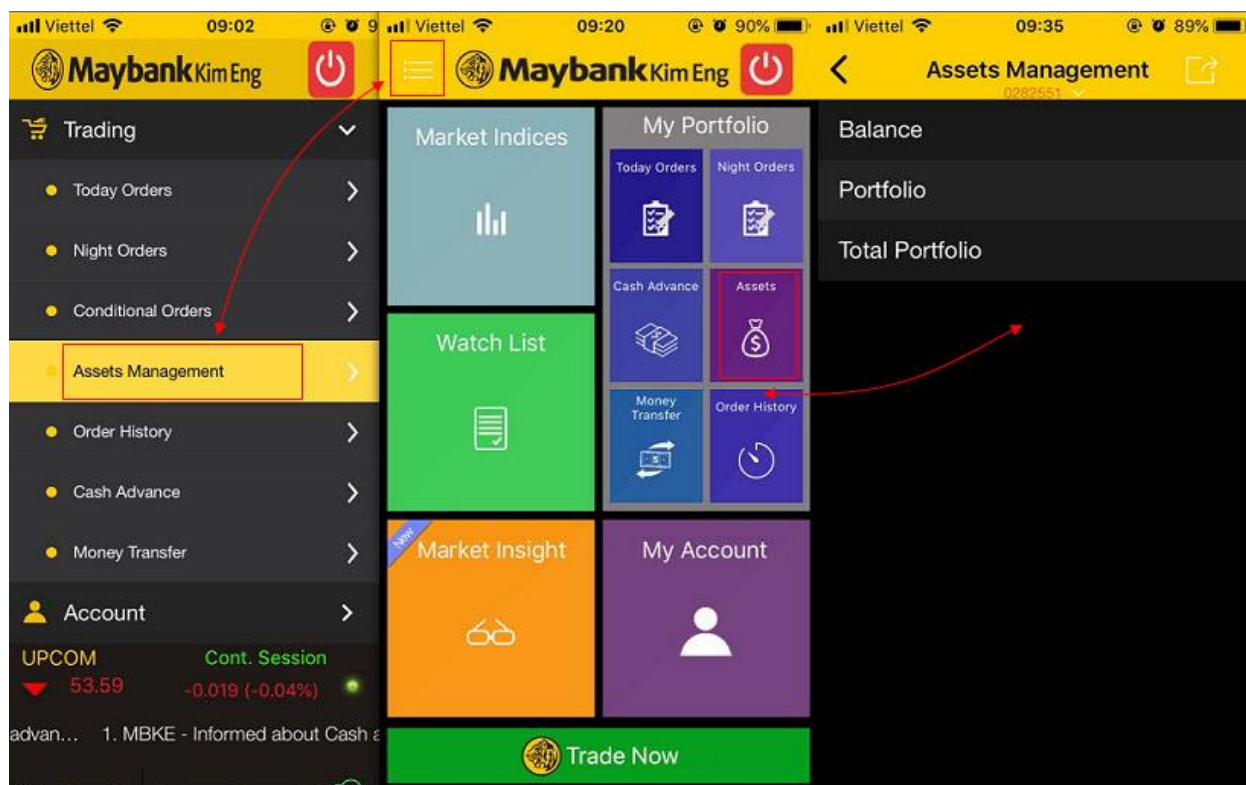
#### **20.6. Edit/ Cancel Order**

- Allow to EDIT/ CANCEL orders with status “Waiting for condition”.
- Allow to CANCEL orders with status “Waiting for sending”; “Sent to Stock Exchange”; “Partial Matched/ Wait for full matched”.

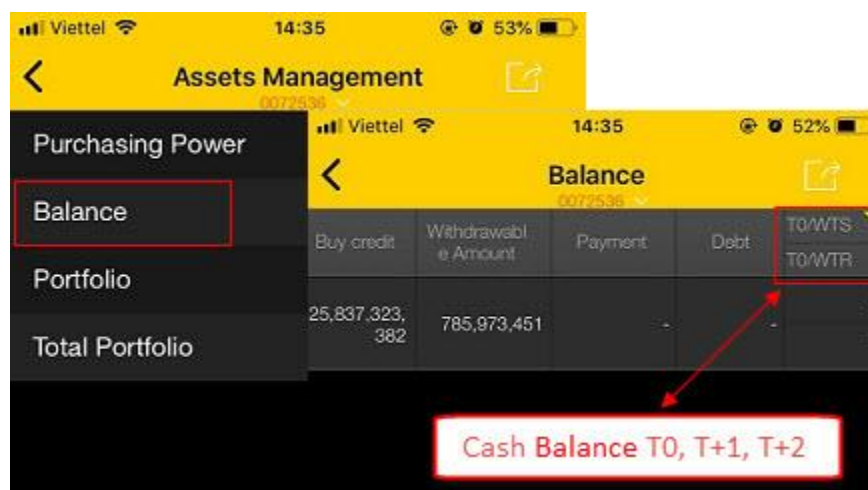
Note: in case the investor want to TOTALLY CANCEL orders with status “Sent to Stock Exchange”, you can do that on “Order Management”/ “Today Order” function.

#### **21. ASSETS MANAGEMENT**

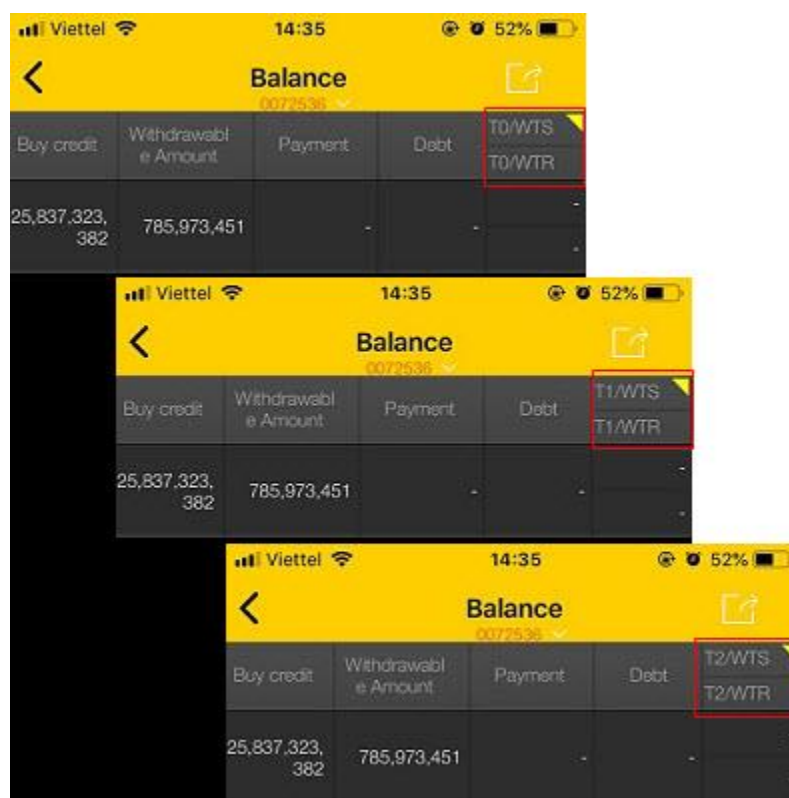
- Click “Assets” on your home screen or on the left Menu (click Menu icon 



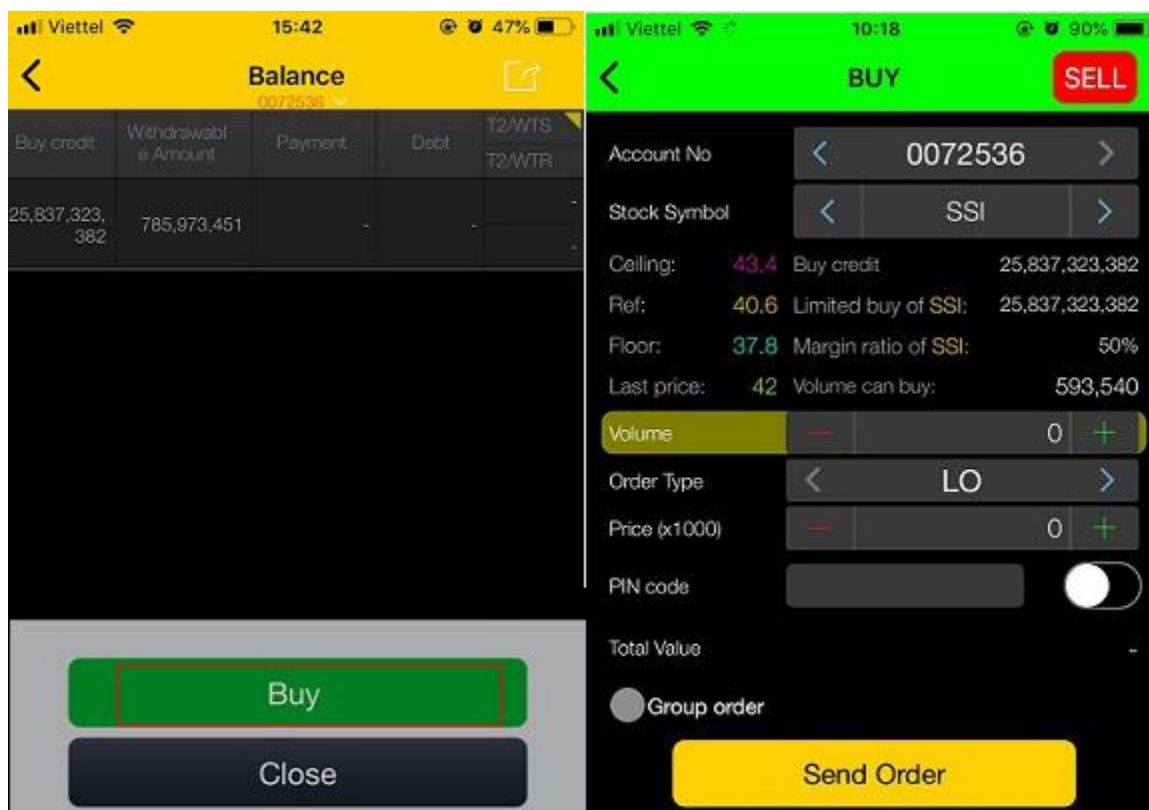
### 21.1. Cash Balance



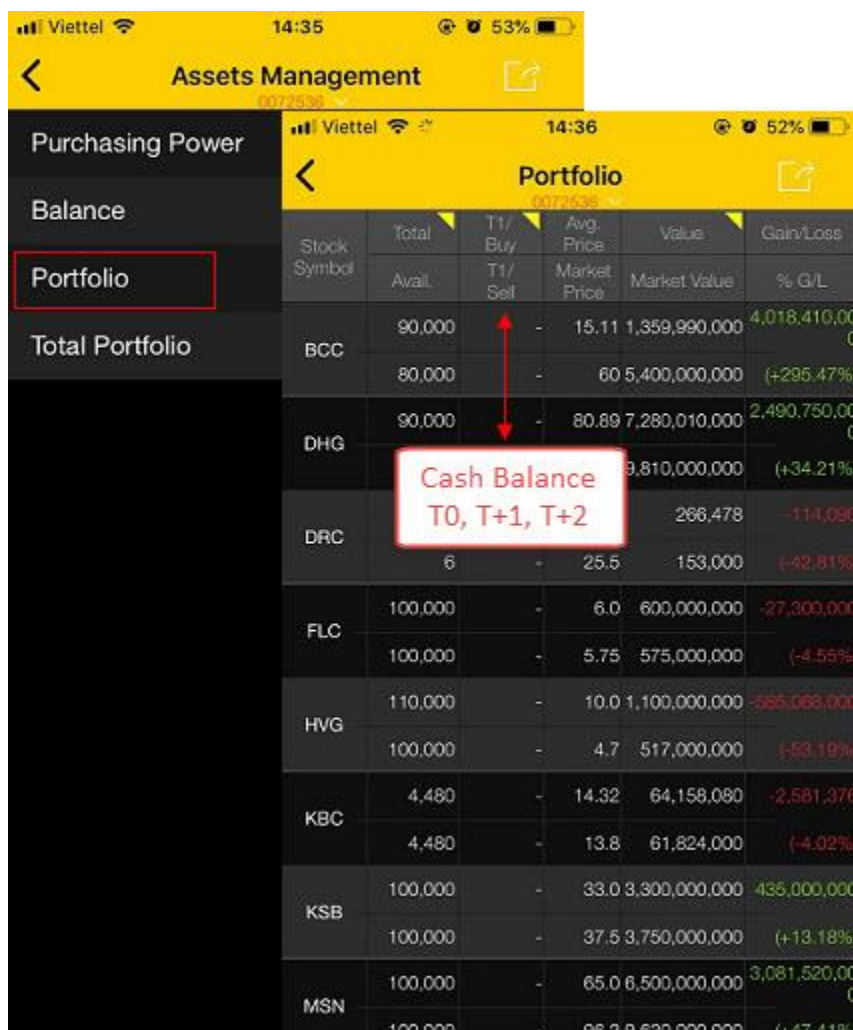
- To view Cash Balance on T0, T+1, T+2, Click "T/WTS"; "T/WTR"




- To BUY stock from this screen, click icon  on the right.



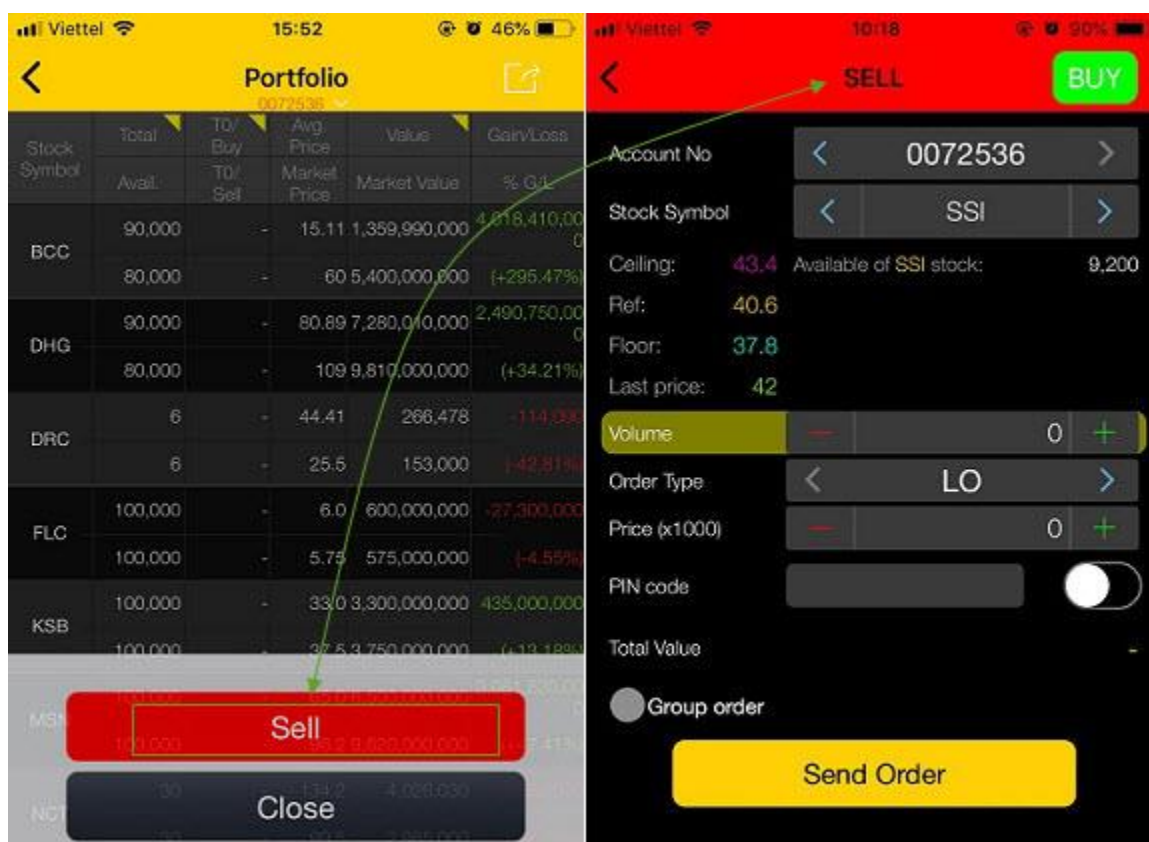
## 21.2. Portfolio



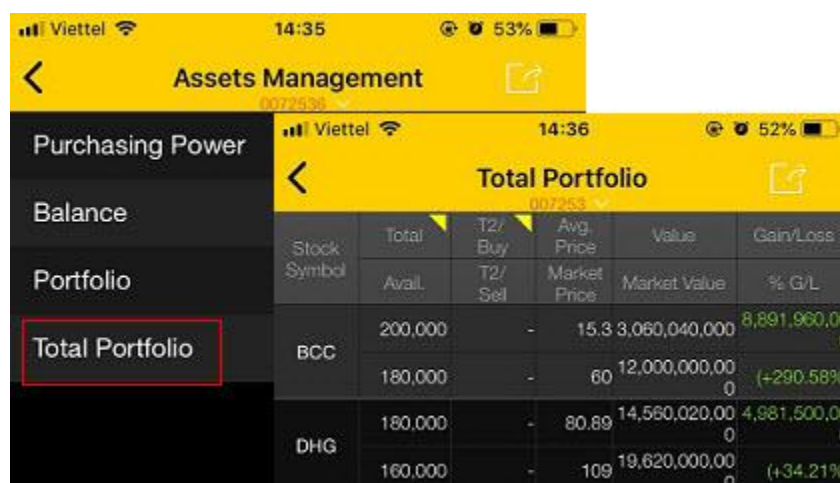
Stock Symbol	Total	Avail.	T1/Buy	T1/Sell	Avg. Price	Market Price	Value	Market Value	Gain/Loss
BCC	90,000	80,000	-	-	15.11	1,359,990,000	4,018,410,000	0	
DHG	90,000	80,000	-	-	80.89	7,280,010,000	2,490,750,000	0	
DRC	6	6	-	-	25.5	153,000	114,000	0	
FLC	100,000	100,000	-	-	6.0	600,000,000	27,300,000	0	
HVG	110,000	100,000	-	-	10.0	1,100,000,000	585,063,000	0	
KBC	4,480	4,480	-	-	14.32	64,158,080	2,581,376	0	
KSB	100,000	100,000	-	-	33.0	3,300,000,000	435,000,000	0	
MSN	100,000	100,000	-	-	37.5	3,750,000,000	13,181,520,000	0	

- To view Cash Balance on T0, T+1, T+2, Click “T/Buy”; “T/Sell”.
- To SELL stock from this screen, click icon  on the right.






### 21.3. Total Portfolio

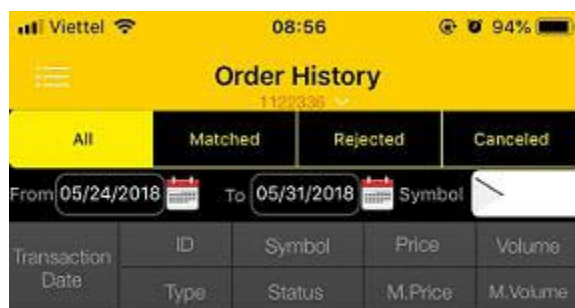


## 22. ORDER HISTORY


- Click **"Order History"** on your home screen or on the left Menu (click Menu icon  => **"Trading"** => **"Order History"**).



- By this function, the investor can query their orders history in a period of time (maximum 3 months for a turn of searching).
- Besides, the investor can filter by status of order / stock symbol.

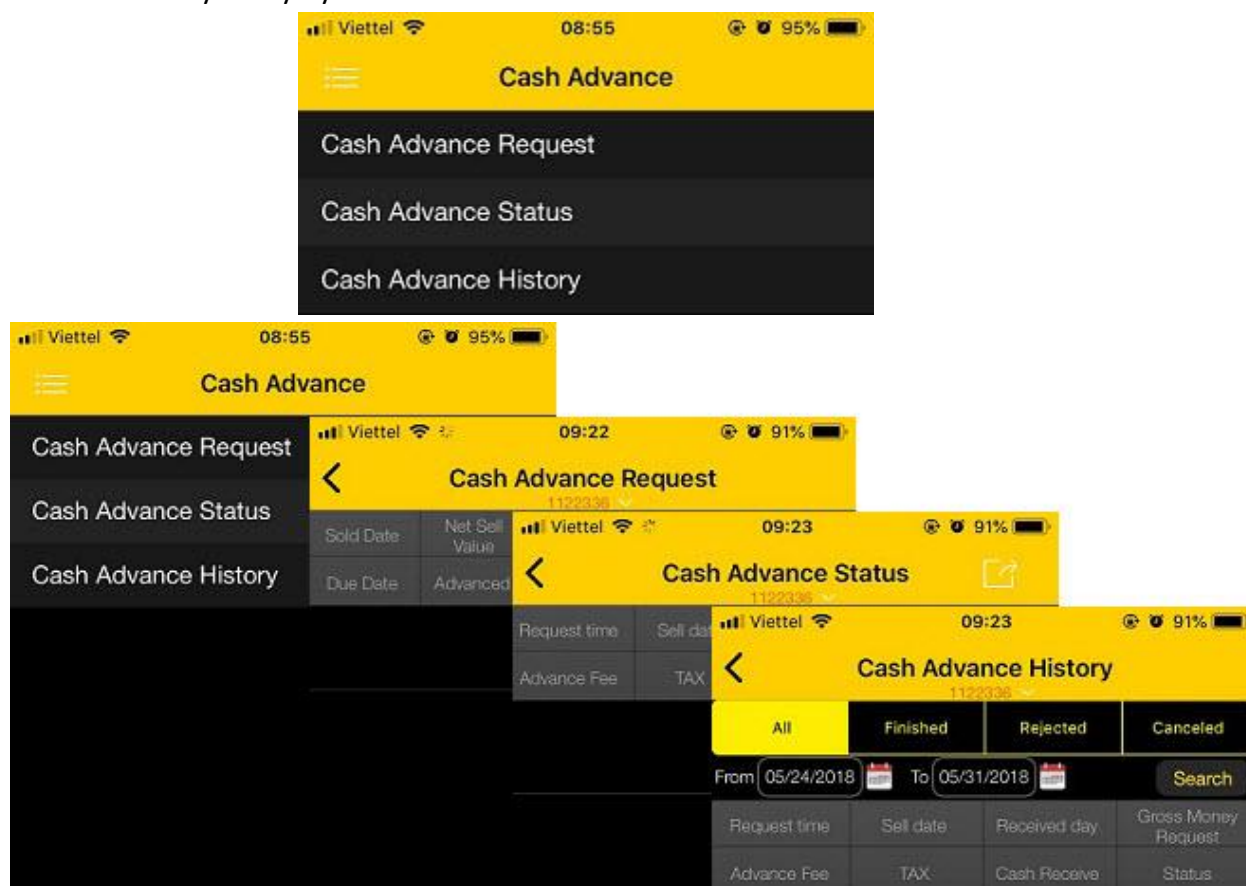


## 23. CASH ADVANCE

- Click **"Trading"** on your home screen or on the left Menu (click Menu icon  => **"Trading"** => **"Cash Advance"**).




- The investor could make an advance of selling stock request, view advance status and advance history easily by this function.

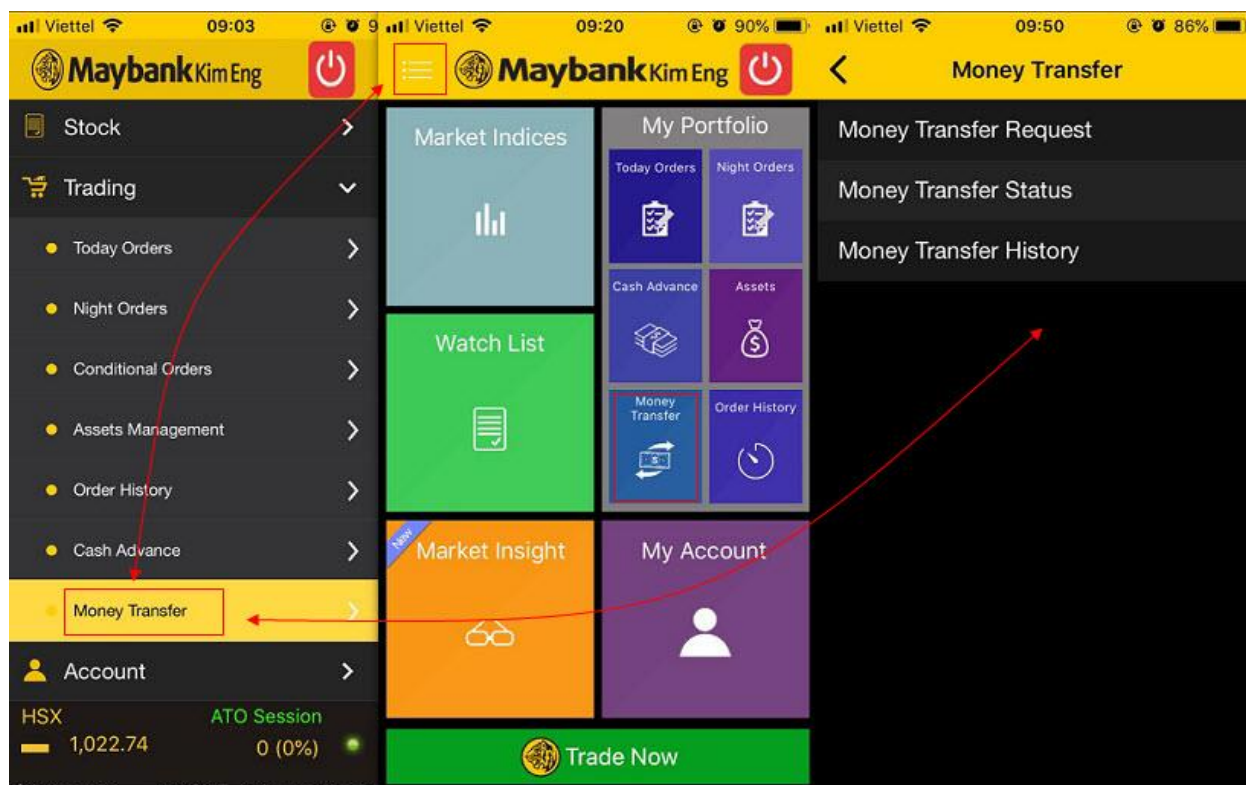


- There are 2 kind of cash advance request:
  - Cash advance for Payment
  - Cash advance for Money Withdrawal

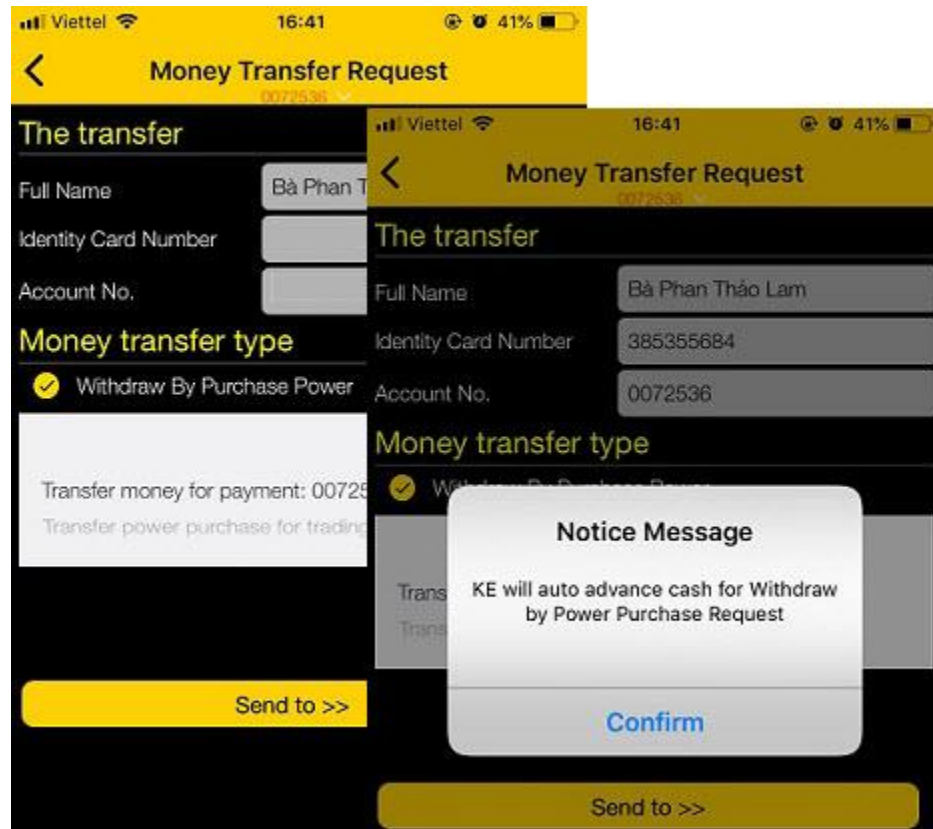
## 24. MONEY TRANSFER

- Click **"Money Transfer"** on your home screen or on the left Menu (click Menu icon , Choose **"Trading"** => **"Money Transfer"**).
- This function includes 4 types of Money Transfer:
  - Transfer for payment
  - Transfer power purchase for trading
  - Withdraw by ID Card
  - Transfer to the registered Bank Account





- By selecting “Withdraw by Purchase Power”, the investor allow to set automatically advance cash for Withdraw by Power Purchase Request.



## 25. CONFIDENTIALITY & SECURITY

- KE TRADE and KE Mobile use the Single – Sign – On tech, which means the investor can only log in on 1 channel at the same time.

## 26. CONTACT CENTER

- Please contact E-Commerce Department for any enquiry:

Phone: **(028) 44 555 888 – Press 1**

Skype: **mbke.ecommerce**

Website: <https://maybank-kimeng.com.vn>

Email: [e-commerce@maybank-kimeng.com.vn](mailto:e-commerce@maybank-kimeng.com.vn)

★ *All images shown are for illustration purpose only.*